

ENVIRONMENTAL SERVICES MEETING TUESDAY 6 DECEMBER 2016

Table of Recommendations

No	Item	Summary of Key Recommendations
5	Harbour Environmental & Structure Improvement at North Pier, Portrush Harbour	<i>Approve proceed to Stage 2</i>
6	Public Analyst Appointment	<i>Appoint above persons</i>
7	Update to Scheme of Officer Authorisation and Delegation of Powers	<i>Include Legislation in Scheme of Delegation</i>
8	Upgrade to Carneately Household Recycling Centre, Ballycastle	<i>Approve proceed to Stage 2</i>
9	Licensing Items Report	<i>For Information</i>
10	Causeway Coast and Glens Mid and East Antrim Joint working Cluster	<i>For Information</i>
11	Clean Air (Northern Ireland) Order 1981 Environmental Better Regulations (2016 Act) (Commencement No 2) Order (Ni) 2016	<i>For Information</i>
12	Northern Emergency Preparedness Group Coastal Flood Plan	<i>For Information</i>
13	Outcome of Legal Proceedings	<i>For Information</i>
14	Roads (Miscellaneous Provisions) Act (Northern Ireland) 2010	<i>Hold Licensing Workshop; Write to Department objecting</i>
15	Lough Foyle Ferry Service – Update	<i>Information</i>

16	Joint HSENI / Council Enforcement Initiatives	<i>For Information</i>
17	Consultation	<i>Option 1</i>
18	Any Other Relevant Business 18.1 Alderman Finlay (Dog Fouling) 18.2 Councillor Callan (Mayor's Parlour)	<i>Bring report to next meeting</i> <i>Bring report to Council meeting</i>
19	Coleraine Marina Gangway Replacement & Services Upgrade	<i>Approve progression to Stage 3</i>
20	Fuel Poverty Stamp Scheme	<i>Option 3</i>
21	Procurement of Refuse Collection Vehicle	<i>Purchase Dennis Eagle Elite 26 tonne RCV from Manvik</i>
22	Purchase of Lands at Drumaduff Road, Limavady	<i>Option 4</i>

**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE
ENVIRONMENTAL SERVICES COMMITTEE
IN CIVIC HEADQUARTERS, COLERAINE ON
TUESDAY 6 DECEMBER 2016 AT 7:00 PM**

- In the Chair** : Alderman King
- Members Present** : Aldermen Campbell and Cole
- Councillors – McLean, Callan, Fielding, Baird, Holmes,
Hunter, McCaul, McKillop, Loftus, Douglas, Watton
- Officers Present** : A McPeake, Director of Environmental Services
B Edgar, Head of Health and Built Environment
J Richardson, Head of Capital Works, Energy &
Infrastructure
S Duggan, Committee and Member Services Officer
- In Attendance** : W Hall, Project Officer
Press (1no.)

The Chair invited Committee to Stand in Silence to remember the family of Edwina McCaul whose son, Ryan had tragically passed away in a car crash, early on Monday morning.

1. NOMINATIONS

The Chair advised Councillor Callan was in attendance to replace Councillor Duddy for the transaction of business of the meeting.

2. APOLOGIES

Apologies were recorded for Councillor Chivers.

3. DECLARATIONS OF INTEREST

Councillor Holmes declared an interest in Department of Agriculture, Environment and Rural Affairs Consultation on changes to packaging recycling business targets for paper, steel, aluminium, wood and overall recovery and recycling for 2018-2020.

4. MINUTES OF ENVIRONMENTAL SERVICES COMMITTEE MEETING HELD ON 1 NOVEMBER 2016

The Chair advised the minutes of the above meeting were adopted at the 22 November 2016 Council meeting.

5. HARBOUR ENVIRONMENTAL & STRUCTURE IMPROVEMENT AT NORTH PIER, PORTRUSH HARBOUR

Report circulated, summarised undernoted:

Committee received a report and PowerPoint presentation, that following routine inspections of Portrush Harbour, it was detected that the North Pier Structure had occurred rock armour loss on the seaward facing side.

Conducting no works would result in the North Pier structure rapidly deteriorating, with more substantial future Capital / Maintenance costs being required over and above that detailed in the report. The existing structure, should no works occur, will present a serious Health & Safety risk to Harbour Users and Tourists etc. This will also affect Commercial Fishing Companies who use the Harbour. The North Pier structure as a whole would continue to be compromised.

Proposed works:-

It is proposed to repair and upgrade existing seaward facing structure approx. 140m's in length, which will future proof the North Pier of the Harbour, whilst resolving Health and Safety and continual deterioration.

Required works in order to conserve the Harbour, consisting of the following complex works are to be undertaken:-

- Approx. 10-20% of Rock Armour currently in place will be utilised to raise depressions of under layer or core material and / or fill localised voids identified during the works. Appropriately sized armour, ranging from 8T to 14T with a total of 12, 213T's of rock armour being required, which will provide Council with a 1 in 100 year event coverage.
- Edge beam, (section supporting pitched revetment area at intersection point with rock armour), will be repaired in localised positions where defective.
- Concrete sloping revetment will be replaced, with re-pointing to stone pitched area and isolated repairs carried out.
- Localised underpinning and repair works will be undertaken at the North West, (main harbour entrance area), of the structure.

Key factors to act upon (subject to approval being gained to Proceed to Stage 2 of the procurement process), include:-

- Implement and complete a procurement process for the services of a Professional Lead Consultant, with experience in the delivery of similar projects of scale and complexity.
- Consultation with Transport NI.
- Public Realm Interface.
- Consultation with Harbour Group(s).
- Consultation with Local Businesses & Residents, (consultation evenings)
- Statutory Approvals to include;
 - a. Planning,
 - b. Marine License and
 - c. HRA and associated Assent.

Programme & Methodology

To minimise the potential impact upon the local Town, and given the size and quantity of Rock Armour required, it is envisaged that Rock Armour will be delivered to site via a barge, which will only be possible in spring / summer.

An important element of procurement is optimising time on-site, during September, October and November months to coincide with Rock Armour delivery and favourable conditions for construction.

A contract duration of 3-months on-site is envisaged, but will be subject to Contractors Methodology, Rock Armour availability and weather conditions.

It is envisaged that the above methodology provides least impediment upon Harbour activities, whilst reducing cost and programme risk to the Employer.

Committee was referred to Estimated Works Programme, Appendix B, for key elements of works and durations.

Costs

Due to the Nature, Scale and Complexity of this project, a pre-tender budget cost was formulated on the following basis:-

- In-House expertise and appointed experienced Marine & Coastal Engineering consultancy, providing Technical & Cost advice.
- Used rates previously received through competitive tender for similar rock armour works in Northern Ireland.
- Allowed a 10% risk allowance, which is industry standard given the nature of the project.
- We held talks with Barge, Plant & Rock Armour suppliers directly.

There is a limited number of suitable Main Contractors who would have the necessary skills and experience to carryout works of this scale and nature. Costs are very much dedicated by market forces, not least the availability of

suitable plant and machinery at the time it is required, whilst in addition the availability of suitable rock armour is critical. This makes determining budget for such a project extremely difficult to predict, but based on research of similar schemes in Northern Ireland, a suitable budget would be in the order of £2.5m.

It is recommended that Committee approve the above repair works for the project, and to proceed to Stage 2 of the Capital Programme Management & Procurement System, with an estimated spend of £2.5m.

The Head of Capital Works, Energy & Infrastructure responded at length to Elected Member comments and queries surrounding the likelihood of sourcing external funding from Central Government. He stated the current Scheme was the smallest scope of works being undertaken, subject to future Department for Communities funding for the Harbour proposed for 2019.

The Project was wholly supported.

Proposed by Councillor Fielding

Seconded by Alderman Cole and

AGREED – to recommend that Council approve the above repair works for the project, and to proceed to Stage 2 of the Capital Programme Management & Procurement System, with an estimated spend of £2.5m.

6. PUBLIC ANALYST APPOINTMENT

Following a tendering exercise conducted by Armagh, Craigavon and Banbridge Borough Council on behalf of all 11 Councils, The Chief Environmental Health Officers' Group have reported that the contract to provide Public Analyst Services for the 11 Councils has been awarded to Public Analyst Scientific Services Limited.

Article 27 (1) of the Food Safety (NI) Order 1991 requires that the Council appoint one or more persons (Public Analyst(s)) to act as Analyst(s) within the district of the Council.

Furthermore the Framework Agreement* (Chapter 2, para 12.8), states that Causeway Coast and Glens Borough Council shall ensure that a Food Analyst is appointed to carry out examinations and analyses of food samples. In making these appointments, all relevant legal requirements and Codes of Practice shall be satisfied.

The qualifications required by Analysts are set out in the Food Safety (Sampling and Qualifications) Regulations (NI) 2013. The Environmental Health Department is satisfied that the following persons, who are employed by

Public Analyst Scientific Services, fulfil the requirements of the Regulations for appointment as Public Analysts on behalf of the Council.

Mr Ronald Anthony Ennion BSc, MChemA, CChem, FRSC, MIFST
Mr Alan Thomas Richards BSc, MChemA, CChem, FRSC
Ms Watney Elizabeth Moran MSc, MChemA, CChem, FRSC
Mr Duncan Kenelm Arthur BSc, MChemA, CChem, MRSC
Mr Nigel Kenneth Payne MSc, MChemA, CChem, MRSC
Ms Joanne Hubbard BSc, MChemA, CChem, MRSC
Mr Kevin Wardle MSc, MChemA, CChem, MRSC
Mr Jeremy Paul Wootten MA, MChemA, CChem, MRSC

It is recommended that the above persons are appointed as Public Analysts to the Council under Article 27 (1) of the Food Safety (NI) Order 1991.

AGREED – to recommend that Council appoint the above persons as Public Analysts to the Council under Article 27 (1) of the Food Safety (NI) Order 1991.

7. UPDATE TO SCHEME OF OFFICER AUTHORISATION AND DELEGATION OF POWERS

Further to previous reports to Shadow Council, SC 150326 item 5.2, Organisational Development Committee, OD 150312 item 5.5, and ES 150804 item 12 that a scheme of officer authorization and delegated items was approved. Due to the introduction of new legislation it is necessary to update the approved list as follows:-

1. The Food Hygiene Rating Act (Northern Ireland) 2016
2. Licensing of Pavement Cafes Act (Northern Ireland) 2014

It is recommended that the above legislation be included in the approved scheme of delegation.

AGREED- to recommend that Council include the above legislation in the approved scheme of delegation.

8. UPGRADE TO CARNEATLY HOUSEHOLD RECYCLING CENTRE, BALLYCASTLE

Report circulated, summarised undernoted:

Carneately household recycling centre has been identified for essential H&S upgrade works. The upgrade of the household recycling centre will take place within the existing facility boundary.

Carneately household recycling centre is constructed on a former landfill site, situated 2 miles outside Ballycastle, and is the only facility of its type in the former Moyle legacy council area. The planned works at the facility will focus on improving health and safety for employees and site users, implementing workplace transport good practice and maximising collection of materials suitable for recycling. Annually the site receives in excess of 800 tonnes of household waste and recyclables.

Extensive health and safety audits have been carried out in respect of the site, with segregation measures between the general public and council operatives and associated heavy plant / vehicles requiring urgent attention. Staff consultation during the design process has also taken place.

Stage 1 of the process has been completed following health and safety auditing and condition surveys. The estimated cost of the preferred option is £640,000. This option is the least expensive when set against the other options considered. A budget of £972,000 has been included in the 2016-17 capital register for upgrade works at the facility but this estimate included the construction of a waste transfer station shed which is omitted from the project at this stage until further route optimisation is carried out.

The existing and proposed site layout and the itemised cost estimate were circulated.

It is recommended that approval be given to proceed to stage 2 of the Capital Procurement Procedure, with Council producing detailed tender documents for procuring an experienced contractor. All statutory approvals will be sought at this stage.

In response to a query regarding the omission of the Transfer Station from the plan, the Director clarified that until route optimisation for collection routes in the area and the type of bins that are going to be collected, this may indeed result in a different option for the location of the Transfer Station.

Proposed by Councillor Baird

Seconded by Councillor M McKillop and

AGREED – to recommend that Council approve proceeding to stage 2 of the Capital Procurement Procedure, with Council producing detailed tender documents for procuring an experienced contractor.

9. LICENSING ITEMS REPORT

Information report circulated, summarised undernoted:

9.1 Local Government (Miscellaneous Provisions) (NI) Order 1985 Entertainment Licences

17 no. Applications for entertainment licences have been received, acknowledged and processed during the report period.

1 no. Application for occasional entertainment licence has been received, acknowledged and processed during the report period. This was granted by delegated authority

9.2 Licensing (Northern Ireland) Order 1996 Transfer of Liquor Licence

3 no. Applications for transfer of a licence has been received, acknowledged and responded to without objection during the report period.

9.3 Licensing (Northern Ireland) Order 1996 Grant of Liquor Licence

3 no. Applications for grant of a licence has been received, acknowledged and responded to without objection during the report period.

9.4 The Betting, Gaming, Lotteries and Amusements (Northern Ireland) Order 1985 Application for Registration of a Society

1 no. Application for registration of a society has been received, acknowledged and responded to without objection during the report period.

9.5 Street Trading (NI) Act 2001 Temporary Street Trading Licences

3 no. Applications have been received, acknowledged and processed for the grant of Temporary Street Trading Licences to trade at the Christmas tree lights switch on. In line with Council Street Trading Policy, all applicants have been requested to produce Access (NI) criminal record checks valid to within 1 year of the application.

9.6 Renewal of Mobile Street Trading Licence

Having considered the criteria under the legislation and in accordance with delegated powers one street trading licence has been renewed, subject to conditions.

**9.7 Local Government (Miscellaneous Provisions) (NI) Order 1987
Articles 13 & 14 – Bye-Law for the Business of Semi-Permanent Skin
Colouring**

1 no. premises has been inspected by an officer from the Department and found to comply with the requirements and a certificate has been issued accordingly.

**10. CAUSEWAY COAST AND GLENS MID AND EAST ANTRIM JOINT
WORKING CLUSTER**

Information report circulated, summarised as undernoted:

The Joint Working Cluster has been developing and progressing a number of poverty initiatives. Committee was provided with an update on progress of project delivery and details of the following:

- Slow Energy Efficient
- Level 2 Food Hygiene in Catering Training
- Causeway Coast and Glens Borough Councils Food Poverty Research
- Causeway Food Forum
- Sew Energy Efficient

**11. CLEAN AIR (NORTHERN IRELAND) ORDER 1981 ENVIRONMENTAL
BETTER REGULATIONS (2016 ACT) (COMMENCEMENT NO 2) ORDER (NI)
2016**

Information report tabled and circulated.

On 1st November 2016, a new Commencement Order on smoke control provisions came into effect. In practice it means that the lists of legally permitted authorised fuels and exempted fireplaces for smoke control area in Northern Ireland, and in particular Ballysally Estate within the Borough of Causeway Coast and Glens Council will be those listed on the following web pages:

Authorised Fuels:

<https://smokecontrol.defra.gov.uk/fuels.php?country=northern-ireland>

Exempted Fireplaces:

<https://smokecontrol.defra.gov.uk/appliances.php?country=northern-ireland>

During discussion, The Head of Health and Built Environment concurred that it was timely to review the Smoke Control Order on Ballysally Estate and would undertake to do so and bring a report back.

12. NORTHERN EMERGENCY PREPAREDNESS GROUP COASTAL FLOOD PLAN

Information report circulated, summarised as undernoted.

Significant parts of the Northern area Coastline are subject to a coastal flooding risk starting from the shoreline at Newtownabbey through to Larne, the Glens of Antrim, Portrush and Portstewart right up to Benone. The likelihood of coastal flooding in the Northern area is assessed as unlikely (less than 0.5% likelihood of occurring) but the potential impact has been assessed as being moderate leading to an overall assessment of the risk of coastal flooding in this area as high.

13. OUTCOME OF LEGAL PROCEEDINGS

Information report circulated, summarised as undernoted:

5 no. cases were referred for legal proceedings and heard at Coleraine Magistrates Court. The result of prosecutions were detailed.

14. ROADS (MISCELLANEOUS PROVISIONS) ACT (NORTHERN IRELAND) 2010

In 2010 the Department for Regional Development (DRD) proposed new legislation which would give Councils the power to close public roads for certain designated purposes described as "Special Events"; these would include activities such as street parties, concerts, fun runs, cultural events and film making. Road works, processions and motor races are specifically exempted from this legislation.

Whilst it was anticipated that this legislation would have commenced in April 2013 the then Minister for the Department of Regional Development took a decision to defer commencement.

Council have recently received correspondence from Department of Infrastructure that they have restarted the legislative process with a view to commencing the legislation from 1st January 2017. From this date, Council, will

assume responsibility for dealing with requests to hold special events on all public roads in the council area apart from special roads (which are mainly motorways) for which the Department assumes responsibility.

The legislation will require an application to be made to Council, where it will be assessed, taking into account issues such as:

- Is the proposed activity a “Special Event”;
- Must the event take place on the public road;
- What diversionary routes are required and the implications
- Is insurance cover in place.

Council will also be required to consult with Roads Service, PSNI, Ambulance Service and NIFRS. The application must also be advertised in at least one local newspaper allowing 3 weeks for people to make representation.

In terms of cost recovery, the legislation gives Council a discretionary power to make a charge, the level of charge applied is not stipulated.

Issues that will require further Council consideration to allow for successful implementation of the legislation include:

- Charging policy
- Scheme of delegation
- Consultation arrangements
- Administrative arrangements

It is recommended that a Licensing Workshop is held in January 2017 to discuss the above matters and how this legislation is to be implemented in Causeway Coast and Glens Borough Council.

Members voiced their dissatisfaction with the proposed implementation of the Legislation in January 2017 and the manner in which the Legislation was being imposed.

Proposed by Councillor Baird

Seconded by Councillor Callan and

AGREED – to recommend that Council hold a Licensing Workshop in January 2017 to discuss the above matters and how this legislation is to be implemented in Causeway Coast and Glens Borough Council and that Council write to the Department for Regional Development objecting to this legislation being implemented and the manner in which it is being done.

15. LOUGH FOYLE FERRY SERVICE – UPDATE

Members approved the appointment of Rooskey Frazer & Co Ltd to deliver the Foyle ferry service contract in May 2016. The contract was for an initial 3 year period (1st June 2016 to 31st May 2019), with the option to extend the contract for a further two periods of 2 years each – thus 7 years in total.

Notice of Service Withdrawal - Unfortunately, the operator Rooskey Frazer & Co Ltd have given notice not to continue with this contract and will no longer be providing the ferry service hence forth.

A new expression of interest will be sought (in conjunction with Donegal County Council) via public tender during December 2016. This tender will be evaluated in January, with the results being brought back to the Environmental Committee in early 2017.

Members sought analysis of the socio-economic benefit of the Service to the Borough, an in-depth analysis of the service was required to maintain it; and the possibility of sourcing subvention.

The Head of Capital Works, Energy & Infrastructure advised the Leisure & Development Department were seeking tourism and economic analysis.

16. JOINT HSENI / COUNCIL ENFORCEMENT INITIATIVES

Information report circulated, summarised as undernoted:

Committee received a report on the enforcement of health and safety at work in Northern Ireland, carried out jointly by the Health and Safety Executive for Northern Ireland (HSENI) and District Councils. In February 2011 HSENI and District Councils launched a joint strategy for the better regulation of health and safety at work in Northern Ireland. The strategy “Health and safety at work: protecting lives not stopping them”, commits HSENI and district councils to work together to tackle the major causes of accidents and ill health in workplaces in Northern Ireland. A key goal of the strategy is to focus on workplace health issues, including safe skin and to highlight the needs of vulnerable groups, including inexperienced and new recruits.

17. CONSULTATION

Department of Agriculture, Environment and Rural Affairs Consultation on changes to packaging recycling business targets for paper, steel, aluminium, wood and overall recovery and recycling for 2018-2020.

The Director referred to the very short timescale of consultation. The consultation started on 29 November 2016, with responses to be received no later than 12pm on 06 January 2017. Committee had therefore not been provided with a recommendation at this stage. The Director conceded that with Committee's consent, an options paper would be brought to the Council Meeting for consideration.

Proposed by Councillor Hunter

Seconded by Councillor Baird

AGREED – to recommend that Council approve Option 1

Option 1			
	2018 Business Target	2019 Business Target	2020 Business Target
Paper	69.5%	69.5%	69.5%
Aluminium	55.0%	55.0%	55.0%
Steel	76.0%	76.0%	76.0%
Wood	22.0%	22.0%	22.0%
Total Recovery	79.0%	79.0%	79.0%
Total Recycling	72.7%	72.7%	72.7%

AGREED – to Change the Order of Business, to receive Any Other Relevant Business next on the Agenda.

18. ANY OTHER RELEVANT BUSINESS

In accordance with Standing Order 12 (o) the following items were raised:

18.1 Alderman John Finlay

On behalf of Alderman Finlay, Councillor Callan sought clarification of the following queries in relation to Dog Fouling:

1. What are we doing as a Council to try and stop this?
2. How many warnings or tickets have been issued?
3. Apart from normal office hours, are we doing anything extra to try and combat this?
4. What are we like on this issue compared to other councils, are we looking to see what other councils are doing to get best practice?
5. What priority are we giving to this issue?

The Director advised Council had a zero tolerance Policy in identifying and catching perpetrators for failure to clean up after a dog and carried a fine of £80. The Director advised Environmental Services have a dedicated dog fouling email address and stated the importance of members of the public assisting enforcement officers with any information coming forward.

The Director reminded members of the successful campaign covering areas in May and advised of a further campaign, due to start early next year. The Director concluded that Causeway Coast and Glens Borough Council considered it a very serious matter, fifteen fines had been issued in the last financial year; The Director will bring a detailed report to the next Environmental Services Committee meeting.

18.2 Councillor Aaron Callan

Councillor Callan sought clarification of the following queries:

1. Who authorised the works to be carried out on the Mayor's Parlour?
2. What is the total cost and breakdown of the works being carried out?
3. When is the work expected to be finished?

The Director stated the Chief Executive and Senior Management Team had authorised the works on the Mayor's Parlour with the vision of making it fit-for-purpose for the new 40 Elected Member compliment, the work had been completed and was at a cost of £29,470.

A detailed report of the costs would be brought to the Council meeting.

MOTION TO PROCEED 'IN COMMITTEE'

Proposed by Councillor Baird

Seconded by Councillor Hunter and

AGREED - that the committee proceed to conduct the following business 'In Committee'.

* **Press left the meeting at 8.50 PM**

19. COLERAINE MARINA GANGWAY REPLACEMENT & SERVICES UPGRADE

Report circulated.

Following a Quality and Price assessment the lowest acceptable Tender was received by CivCo Ltd in the sum of £103,819.00.

It is recommended the Environmental Services Committee approve;
- Progression of this project to Stage 3 of the Capital Programme Management System (Appointment of a Contractor and construction of the works) -

Proposed by Councillor Baird

Seconded by Councillor Watton and

AGREED – to recommend that Council approve Progression of this project to Stage 3 of the Capital Programme Management System (Appointment of a Contractor and construction of the works) - CivCo Ltd in the sum of £103,819.00.

20. FUEL POVERTY STAMP SCHEME

Report circulated, summarised as undernoted:

Committee was presented with a report detailing four future options for the Legacy Council's Fuel Poverty Stamp Scheme for consideration along with their benefits, challenges and costs.

It is recommended that Members are asked to consider each of the options presented and decide on the most appropriate method to take forward.

The Head of Health & Built Environment responded in detail to Elected Member queries surrounding the current operational activities of the scheme.

Proposed by Councillor Callan

Seconded by Councillor Fielding

- to recommend that Council approve Option 3 - Converge 4 schemes (re branding) Voluntary sector lead (tender).

The Chair put the proposal to the committee to vote, 11 members voted for, 1 member voted against, the Chair declared the proposal carried.

AGREED - to recommend that Council approve Option 3 - Converge 4 schemes (re branding) Voluntary sector lead (tender).

21. PROCUREMENT OF REFUSE COLLECTION VEHICLE

Report circulated.

It is recommended that Council purchase the Dennis Eagle Elite 26 tonne refuse collection vehicle from Manvik at a cost of £149,675.

Proposed by Councillor McLean

Seconded by Councillor Hunter and

AGREED – to recommend that Council purchase the Dennis Eagle Elite 26 tonne refuse collection vehicle from Manvik at a cost of £149,675.

22. PURCHASE OF LANDS AT DRUMADUFF ROAD, LIMAVADY

Report circulated.

It is recommended that Council consider Option 4.

Proposed by Alderman Cole

Seconded by Councillor Douglas and

AGREED – to recommend that Council approve Option 4.

MOTION TO PROCEED 'IN PUBLIC'

Proposed by Councillor Baird

Seconded by Councillor Callan and

AGREED – that committee conduct the remainder of the business 'in public'.

There being no further business the Chair thanked everyone for their attendance and the meeting concluded at 9.35 PM.

Chair