



Louise Mason FCA
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Dear Chief Executive

Improvement Audits and Assessments – audit evidence cut off

The fieldwork stage of my improvement audit and assessment at your council is now well underway and as you will be aware the statutory reporting date is 30 November 2016.

To help keep the cost of this work down, assist the drafting/clearance stage of my report and ensure that all councils are treated consistently and fairly, I have decided to place a cut-off date of 31 October 2016 for the receipt of audit evidence from all councils. This means my improvement assessment and associated audit opinions and recommendations will be based on all fieldwork performed up to that date.

If you or your responsible officers wish to discuss this please give me a call or alternatively you can contact Gary Christie (02890251084)

Yours sincerely

A handwritten signature in cursive script that reads 'Louise Mason'.

LOUISE MASON
Local Government Auditor