

**LEISURE & DEVELOPMENT COMMITTEE MEETING  
TUESDAY 9 MAY 2017**

**Table of Recommendations**

<b>No</b>	<b>Item</b>	<b>Summary of key Recommendations</b>
<b>3</b>	Apologies	<b><i>Alderman Hickey; Councillors McCorkell, McKillop, Nicholl</i></b>
<b>4</b>	Declarations of Interest	<b><i>Councillor Duddy; Councillor Douglas; Councillor McLean</i></b>
<b>5</b>	Minutes of Meeting held 11 April 2017	<b><i>Confirmed at Council Meeting held 25 April 2017</i></b>
<b>6</b>	Presentation – Northern Regional College	<b><i>Noted</i></b>
<b>7</b>	Presentation – Coleraine BID Project	<b><i>Noted</i></b>
<b>8</b>	Portrush Public Realm Scheme	<b><i>Accept Letter of Offer; Convene L&amp;D Meeting August; Authorise management advanced materials procurement</i></b>
<b>9</b>	Capital Grants Programme	<b><i>Approve 3 successful Expressions of Interest</i></b>

<b>10</b>	Community Festivals Fund	<b><i>Issue letters of offer with understanding operating at risk</i></b>
<b>11</b>	BBC Road Racing People Exhibition	<b><i>Information</i></b>
<b>12</b>	CC&G Bonfire Framework	<b><i>Information</i></b>
<b>13</b>	Any Other Relevant Business (in accordance with Standing Order 12 (o))	
	<b>13.1</b> The operational Management of Edward Street Social Centre (Director of Leisure & Development)	<b><i>Extend until Legal Opinion obtained; followed by period of grace</i></b>
	<b>13.2</b> Skate Boarding Facilities, Portrush (Alderman Hillis) (Councillor Clarke)	<b><i>Information</i></b>
	<b>13.3</b> Update on Implementation of Town Masterplans (Councillor Stevenson)	<b><i>Information</i></b>
	<b>13.4</b> Progression of the Marketing Strategy for the Atlantic Link Enterprise Zone (Councillor Clarke)	<b><i>Information</i></b>
<b>14</b>	Static Caravan New Pitch Process	<b><i>Approve</i></b>

**MINUTES OF THE PROCEEDINGS OF THE MEETING OF  
THE LEISURE AND DEVELOPMENT COMMITTEE  
IN CIVIC HEADQUARTERS, COLERAINE ON  
TUESDAY 9 MAY 2017 AT 7:00 PM**

**In the Chair:** Councillor Douglas

**Members Present:** Alderman Hillis;  
Councillors Clarke, Deighan, Duddy, Holmes,  
Knight-McQuillan, McCandless, McLean, McShane  
C, Mulholland, Stevenson and Wilson

**Officers Present:** R Baker, Director of Leisure & Development  
P Beattie, Head of Prosperity & Place  
A Jeffers, Regeneration Manager  
W McCullough, Head of Sport and Wellbeing  
P O'Brien, Funding Unit Manager  
L Scullion, Community Development Manager  
P Thompson, Head of Tourism & Recreation  
J Welsh, Head of Community & Culture  
S Duggan, Committee & Member Services

**In Attendance:** M Higgins, Project Sponsor } Northern Regional College  
K Mooney, Project Director }  
J Elliott, CC&GBC Town & Village Manager } Coleraine BIDS  
I Donaghy, Chair, Coleraine Town Team }  
W Cameron, Deputy Director of Urban Regeneration, DfC  
Press (1 no.)

**1. CHAIRMAN'S REMARKS**

The Chair congratulated Peter Chambers on winning Gold in the Lightweight double skulls final in Belgrade.

**2. SUBSTITUTION**

The Chair advised Councillor Duddy was replacing Councillor McCorkell for the transaction of business for the evening.

### **3. APOLOGIES**

Apologies were recorded for Alderman Hickey; Councillors McCorkell, McKillop and Nicholl.

### **4. DECLARATIONS OF INTEREST**

Declarations of Interest were recorded for Councillor Duddy in Capital Grants Programme; Councillor Douglas in Community Festivals Fund and Councillor McLean in Edward Street Social Centre.

### **5. MINUTES OF MEETING HELD TUESDAY 11 APRIL 2017**

The Chair advised the minutes of the above meeting were adopted at the Council Meeting 25 April 2017.

**AGREED** – that the minutes of the meeting held Tuesday 11 April 2017 be confirmed as a correct record.

### **6. PRESENTATION – NORTHERN REGIONAL COLLEGE**

The Chair invited M Higgins and K Mooney to present to Committee via Powerpoint presentation.

The representatives stated a need for investment had been identified as the College buildings at Coleraine, Ballymoney and Ballymena were inefficient and not fit for purpose. Consideration had been given to a number of sites through due process and the College had now received approval from the Department of Finance to take forward a new build project.

Coleraine would see a consolidated new build for Coleraine and Ballymoney on the existing expanded site in Coleraine, along with a consolidated campus for Ballymena with a combined project value for both towns of approximately £84million.

The ambitious Planned Project timeline and consultation period was outlined.

The representatives responded to Elected Member concerns surrounding part of the site, the Old Brook Street School Listed Building, and it was assured that the consultants' design brief for a fit for purpose College would preserve and be sympathetic to previous users of the buildings to include this and the St Patrick's Church Site. Local Historical and Heritage Groups would be consulted. Consultation would also be

held with Translink in terms of rural students from the surrounding areas with regards to added travel and time pressures.

Disappointment was voiced at the rationalisation of the Ballymoney estate however, the new College was welcomed as a major investment in the education of young people and as a Regional college for the area.

The Chair thanked M Higgins and K Mooney for their attendance.

- \* **Councillor C McShane arrived at the meeting at 7.30 PM.**
- \* **M Higgins and K Mooney left the meeting at 7.45 PM**

## **7. PRESENTATION – COLERAINE BID PROJECT**

The Chair invited J Elliott and I Donaghy to present to Committee via Powerpoint.

The representatives outlined the Business Improvement District process, whereby the business community get together to develop, cost and deliver an agreed set of additional actions to improve the area and bring benefit to all businesses within that defined area.

A business plan is developed which is voted on by all those who would have to pay. The BID can last for a maximum of 5 years and must be able to demonstrate how it has benefited businesses who have funded it. It is a 3-stage process, currently at the development stage.

Identified Key priorities and an indicative expenditure profile based on same were presented. A Coleraine Feasibility report identified business rated units within a mapped inner and outer zone, 74% of businesses in the inner zone would potentially pay a levy of less than £1 per day.

At this stage, based on the financial analysis and consultations, it is concluded that a bid for Coleraine would be viable. The next steps Development and Campaign stages were outlined, to allocate resources for the next phases and to create a BID task Group.

- \* **J Elliott and I Donaghy left the meeting at 7.55 PM.**

## **8. PORTRUSH PUBLIC REALM**

Report circulated, Maps displayed within the Chamber.

The Director of Leisure and Development introduced the report.

The Regeneration Manager presented an update on the progress of the Portrush Public Realm scheme to date, together with the way forward.

AECOM are now progressing the preparation of the tender documents with a view to appointing a main contractor in August 2017. The Tender Assessment period will not be completed until 21st August. To facilitate making a contract award in August, and thereby saving a month within the project programming, a Special Meeting of the Leisure and Development Committee is recommended for week commencing 21st August allowing Council to consider ratifying the Committee's decision at the scheduled Council Meeting on 22nd August. This will allow the successful contractor the opportunity to commence mobilisation for the construction start date of 4th September.

#### Recommendations

1. Accept the Letter of Offer from the Department for Communities, for a sum not exceeding £5,990,408 (which excludes Optimum Bias).
2. Convene a Special Meeting of the Leisure & Development Committee in week commencing 21st August 2017 to consider the Tender Report for the appointment of the main contractor and subsequently table a recommendation to the Council Meeting scheduled for 22nd August.
3. Authorise the Leisure & Development Director to manage the advanced materials procurement contract including placement of the order up to the value of £160,000. The Tender Report will be tabled before Council in June 2017.

Alderman Hillis, whilst cognisant of the risks outlined, and those that may or may not lie ahead, commended the Investment from Stormont.

Councillor Clarke welcomed an investment of this scale for the area, and on foot of the earlier investments presented from Northern Regional College and Coleraine BIDS project.

Proposed by Alderman Hillis  
Seconded by Councillor Clarke and

#### **AGREED** - to recommend that Council

1. Accept the Letter of Offer from the Department for Communities, for a sum not exceeding £5,990,408 (which excludes Optimum Bias).
2. Convene a Special Meeting of the Leisure & Development Committee in week commencing 21st August 2017 to consider the Tender Report for the appointment of the main contractor and subsequently table a recommendation to the Council Meeting scheduled for 22nd August.

3. Authorise the Leisure & Development Director to manage the advanced materials procurement contract including placement of the order up to the value of £160,000. The Tender Report will be tabled before Council in June 2017.

## 9. CAPITAL GRANTS PROGRAMME

Report circulated.

The Funding Unit Manager presented recommended grant decisions for the Capital Grants Programme 2017-18.

Applications Received and Application summary details were circulated:

- 5 applications were received requesting £1,711,437.50 from the £650,000 available;
- 3 applications passed the eligibility criteria;
- 2 applications failed to pass the eligibility criteria.

**It is recommended** that Council approve the 3 successful expressions of Interest and invite Portstewart Regeneration & Cultural Group, St Matthews GAC Drumsurn and Loughgiel GAC to progress to stage 2 and submit their Outline Business Cases for assessment and scoring against the agreed criteria.

Proposed by Councillor Mulholland  
Seconded by Councillor C McShane and

**AGREED** – to recommend that Council approve the 3 successful expressions of Interest and invite Portstewart Regeneration & Cultural Group, St Matthews GAC Drumsurn and Loughgiel GAC to progress to stage 2 and submit their Outline Business Cases for assessment and scoring against the agreed criteria.

Following concern for those failed Expressions of Interest, Members were advised Officers would be available to meet with those Groups, should they wish to reapply.

## 10. COMMUNITY FESTIVALS FUND

Report circulated.

The Head of Community and Culture updated committee on the Community Festival Fund (CFF) grant awards for 2017-18 and sought to obtain Council approval to issue letters of offer to successful applicants,

in the absence of confirmation of funding from Department for Communities (DfC) for the period beyond 30th June 2017.

### **Recommendation**

Issue letters of offer to all successful applicants to the Community Festivals Fund for the maximum eligible amounts approved by Council in March 2017, with the understanding that Council is operating at risk of unsecured budget to the value of £23,175.

**AGREED** – to recommend that Council Issue letters of offer to all successful applicants to the Community Festivals Fund for the maximum eligible amounts approved by Council in March 2017, with the understanding that Council is operating at risk of unsecured budget to the value of £23,175.

## **11. BBC ROAD RACING PEOPLE EXHIBITION**

Information report circulated.

Committee was provided with information on the Road Racing People Exhibition which will be on display in Ballymoney Town Hall from 8-31 May 2017.

## **12. CC&G BONFIRE FRAMEWORK**

Information report circulated.

Committee was updated in relation to the progress of the development of the Interagency Bonfire Framework being facilitated through the Good Relations Programme.

## **13. ANY OTHER RELEVANT BUSINESS (NOTIFIED IN ACCORDANCE WITH STANDING ORDER 12 (O))**

### **13.1 The Operational Management of Edward Street Social Centre (Director of Leisure & Development)**

The Director of Leisure and Development advised Committee that the decision of the 28 March 2017 Council meeting that, *subject to the removal of all restrictive covenants take legal ownership of the asset and fully refurbish the facility*, had been Called In.

Furthermore, prior to that decision, at the 28 February Council Meeting it had been ratified *that operational support to Edward Street Social Centre (Evergreen) be extended until 31 May 2017*.

The Director advised, that, it would be unlikely to receive a Legal Opinion on the Call In before 31 May 2017, therefore, committee



may consider that operational support to Edward Street Social Centre (Evergreen) be extended until the legal opinion has been obtained and opinion furnished to Members.

Councillor Stevenson explored extending operational support for a period of 6 months, however the Director urged caution, the situation would be dependent upon any Legal Opinion due.

Proposed by Councillor Stevenson  
Seconded by Councillor Holmes

- To recommend that operational support to Edward Street Social Centre (Evergreen) be extended until the legal opinion has been obtained and furnished to Elected Members; followed by a period of grace thereafter.

Councillor Mulholland disagreed with the proposal, voicing that Council did not own the building.

The Chair put the motion to the committee to vote, 6 members voted for, 1 member voted against, 1 member abstained. The Chair declared the motion carried.

### **13.2 Skate Boarding facilities, Portrush (Alderman Hillis) (Councillor Clarke)**

Following on from the presentation made by the Causeway Urban Sports Group earlier this year about skateboarding facilities in Portrush Alderman Hillis and Councillor Clarke each sought an update on how this is progressing.

The Head of Sport and Wellbeing outlined the current consultation process of Council assessing the need for Sport and Recreation Facilities, of which, skateboarding would form part of. Causeway Area Urban Sports group were scheduled to take part in forthcoming discussions.

Members were critical of the length of time it has taken to bring the CAUS initial concept to fruition and advised to proceed with some urgency with the matter.

### **13.3 An update on the implementation of the Town Masterplans (Councillor Stevenson)**

The Head of Prosperity and Place gave a brief overview of the main schemes planned for the larger towns within the Borough, with the exception of Portrush which had been discussed earlier in the evening.

The Head of Prosperity and Place noted that some of the schemes would be funding-dependent from the Department for Communities. It was also noted that much had changed since the Town Centre

Masterplans were initially drawn up, and even the most recent would not reflect changes in the local and international economic situation. However, the Head of Prosperity and Place was optimistic that the planned schemes for Ballymoney and Ballycastle would proceed over the next twenty-four months, and that some consultation around Coleraine, especially with regard to its public realm, would commence shortly.

- \* **Councillor C McShane left the meeting at 8.55 PM**
- \* **Press left the meeting at 8.55 PM**

#### **MOTION TO PROCEED 'IN COMMITTEE'**

Proposed by Councillor Duddy

Seconded by Councillor Knight-McQuillan and

**AGREED** - that the Committee proceed to conduct the following business 'In Committee'.

#### **13.4 Progression of the Marketing Strategy for the Atlantic Link Enterprise Zone (Councillor Clarke)**

The Head of Prosperity and Place and Director of Leisure and Development updated committee and responded to comments and queries.

#### **14. STATIC CARAVAN NEW PITCH PROCESS**

Report circulated.

Committee was presented with a report detailing the proposed process for the administration of Council pitches that become available, the report outlined how the Council can secure best value from new customers seeking released static pitches within its holiday and leisure parks.

**It is recommended** – that Council officials seek submissions from specialist operators in the static caravan sector as part of a competitive process to secure the right to act as vendor for the installation and sale of new static availability at the Council's holiday and leisure parks, subject to conditions agreed within the terms of appointment.

The Head of Tourism and Recreation circulated a flow chart for members' information and responded in detail and at length to comments and concerns raised.

- \* **Councillor Deighan left the meeting at 9.55 PM**

Proposed by Councillor Holmes  
Seconded by Alderman Hillis

- to recommend that Council officials seek submissions from specialist operators in the static caravan sector as part of a competitive process to secure the right to act as vendor for the installation and sale of new static availability at the Council's holiday and leisure parks, subject to conditions agreed within the terms of appointment.

The Chair put the motion to the committee to vote, 5 members voted for, 0 members voted against, 5 members abstained. The Chair declared the motion carried.

**MOTION TO PROCEED 'IN PUBLIC'**

Proposed by Councillor Knight-McQuillan  
Seconded by Councillor Holmes and

**AGREED** - that the Committee proceed to conduct the following business 'In Public'.

There being no further business the Chair thanked everyone for their attendance and the meeting concluded at 10.00 PM.

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Chair