

Environmental Services Committee

Table of Key Recommendations

No	Item	Recommendation
4.	Minutes of Environmental Services Committee Meeting held on 1st March 2016	<i>Confirm</i>
5.	Licensing Report	<i>Grant approval Items 5.1-5.5 inclusive</i>
6.	Hairdressers' Registrations	<i>Register 3 no. premises</i>
7.	Approval of Products of Animal Origin Establishments under EC Regulation 853/2004	<i>Approve Lacpatrick Dairies NI Limited Ballyrashane Creamery</i>
8.	The Future of Legacy Home Accident Prevention Committees	<i>Approve recommendations 1-5</i>
9.	Castlerock Railway Station Footbridge	<i>Approve remedial spend, proceed to tender the works and commit to ongoing future maintenance</i>
10.	Extension of Crown Estate Lease at Rathlin Harbour	<i>Approve extension of lease</i>
11.	Essential External Façade Works to Portrush Town Hall	<i>Approve progression to Stage 2 of Capital Programme management & Procurement System</i>
12.	Proposed Off Street Car Parking Charging Increases 2016- 2017	<i>Approve Option 1</i>
Items 13-21 inclusive for Information		
13.	Dog Control Anti-Dog Fouling Campaign	<i>Information</i>
14.	Licensing Items for Information	<i>Information</i>

15.	Local Air Quality Grant Management 2016-2017	<i>Information</i>
16.	Sunbed Underage Sales Test Purchase Exercise	<i>Information</i>
17.	Outcome of Legal Proceedings	<i>Information</i>
18.	Underage Sales Test Purchase Exercises	<i>Information</i>
19.	Council Emergency Plan	<i>Information</i>
20.	Don't Mow Let It Grow	<i>Information</i>
21.	Bellarena and Castlerock Level Crossing Upgrades	<i>Information</i>
22.	Off-Street Car Parks (Transferred by Transport NI) – Condition Survey, Enforcement Costs, Christmas Parking Feedback	<i>Note</i>
23.	Consultation- Implementation of Regulation (EU) 1143/2014 on Invasive Alien Species in Northern Ireland	<i>Note</i>
24.	Correspondence - Northern Ireland Local Government Partnership on Traveller Issues, 23rd February 2016	<i>Note</i>
25.	Ice Cream Trading and Other Concessions	<i>Approve the recommendation</i>
26.	Kerbside Commingled Recycling Contract	<i>Award to Regen Waste Ltd.</i>
27.	North West Region Waste Management Group Minutes	<i>Note</i>

Environmental Services Committee

Minutes of the Meeting of Causeway Coast and Glens Borough Council Environmental Services Committee, held in Council Chamber, Civic Headquarters, Coleraine on Tuesday 5th April 2016 at 7.00 pm.

In the Chair: Councillor Fielding

Members present: Alderman Cole, King, Mullan; Councillors Baird, Chivers, Douglas, Holmes, Hunter, McCaul, McLean, MA McKillop, Watton

In attendance: A McPeake, Director of Environmental Services
B Edgar, Head of Health & Built Environment
A Mullan, Head of Operations
J Richardson, Head of Infrastructure
S Duggan, Committee and Member Services Officer

Also in Attendance: Press (2 No.)

1. Apologies

Apologies were recorded from Alderman Campbell, Councillors Duddy and Mulholland.

2. Declarations of Interest

There were no declarations of interest recorded.

3. The Chair's Congratulations

The Chair offered his congratulations, Coleraine picked up the best 'town' category in the Translink Ulster in Bloom Awards 2015, a first for the new Causeway Coast and Glens Borough Council. The Chair congratulated staff within the Parks Department for their work which helped to achieve the award.

4. Minutes of Environmental Services Committee Meeting held on 1st March 2016

IT WAS AGREED that the Minutes of the meeting held 1st March 2016 and ratified by Council on 22nd March 2016, were confirmed as a correct record.

5. Licensing Report

**5.1 Grant of Cinema Licence under provision of The Cinema (NI) Order 1991
Bushmills Inn Hotel, 9 Dunluce Road, Bushmills**

Premises: Bushmills Inn Hotel
Applicant: Mr Alan Dunlop
Application: Grant of an cinema licence for the Bushmills Inn Hotel, 9 Dunluce Road, Bushmills
Days and times on which it is intended to provide cinematograph exhibitions:
Every second Thursday 18:00 – 20:00
Weekly in December
Total of one screen
PSNI and NIFRS: Awaiting response

Recommendation

Grant of Cinema Licence subject to compliance with any recommendations of the Councils licensing department inclusive of the following special conditions:

- 1) No objections from PSNI or NIFRS

5.2 Grant of Occasional Licence

Marquee at North West 200, The Pits Area, Ballyreagh Road, Portstewart

Premises: Marquee at North West 200
Applicant: Mr Fergus Mackay
Application: Grant of occasional entertainment licence for The Pits Area, Ballyreagh Road, Portstewart
Days and times on which it is intended to provide entertainment:
Saturday 7th May – Saturday 14th May 2016 from 11.30 to 01:30
Representations: Closing 21st March 2016
PSNI and NIFRS: Awaiting response

Recommendation

Grant of occasional Licence subject to compliance with any recommendations of the Councils licensing department inclusive of the following special conditions:

- 1) No representations
- 2) No objections from PSNI or NIFRS
- 3) All requirements as contained within Nightsafe Coleraine Code of Best Practice 2012.
- 4) All door supervisors employed must be licensed with a scheme recognised by Causeway Coast and Glens Borough Council.

5.3 Grant of Occasional Licence (14 unspecified days)

The Old School House, 1 Victoria Street, Ballymoney, BT53 6DW

Premises: The Old School House, St. Patrick's Parish Church, 1 Victoria Street, Ballymoney, BT53 6DW

Applicant: Mr George Field

Application: Grant of occasional entertainment licence (14 unspecified days) for The Old School House, 1 Victoria Street, Ballymoney, BT53 6DW

Days and times on which it is intended to provide entertainment:

Monday – Saturday 1800 hrs – 0100 hrs

PSNI and NIFRS: Joint inspection with NIF&RS – No objection

PSNI - No objection

Recommendation

Grant of an Occasional Entertainment Licence subject to compliance with any recommendations of the Councils licensing department inclusive of the following special conditions

- 1) No representations
- 2) No objections from PSNI or NIFRS
- 3) All requirements as contained within Nightsafe Coleraine Code of Best Practice 2012.
- 4) All door supervisors employed must be licensed with a scheme recognised by Causeway Coast and Glens Borough Council.

5.4 Grant of Entertainment Licence

Magherabuoy House Hotel, 41 Magheraboy Road, Portrush

Premises: Magherabuoy House Hotel

Applicant: Mr Trevor Clarke

Application: Grant of an entertainment licence for the Magherabuoy House Hotel, 41 Magheraboy Road, Portrush

Days and times on which it is intended to provide entertainment:

Monday – Saturday 11.30am to 1am Sunday 12.30pm – Midnight

Representations: Closing 4th April 2016

PSNI and NIFRS: Awaiting response

Recommendation

Grant of entertainment Licence subject to compliance with any recommendations of the Councils licensing department inclusive of the following special conditions:

- 1) No representations
- 2) No objections from PSNI or NIFRS

- 3) All requirements as contained within Nightsafe Coleraine Code of Best Practice 2012.
- 4) All door supervisors employed must be licensed with a scheme recognised by Causeway Coast and Glens Borough Council.

5.5 Grant Approval for Civil Partnerships

To Approve as a Place of Civil Partnership as stipulated within The Civil Partnership Act 2004

The applicant has made application for the above premises to be approved as a venue for Civil Partnerships as per The Civil Partnership Act 2004. This premises has also applied for a renewal of their approval as a place for Civil Marriage.

<u>Applicant</u>	<u>Name of Premises</u>
Mr Jeremy Lewis	Riverside Theatre, Ulster University, Cromore Road, Coleraine

It is recommended that committee approve this venue for Civil Partnerships subject to the requirements of the Councils licensing department.

It was proposed by Alderman Cole, seconded by Councillor Baird and **AGREED: to recommend that Council grant approval as outlined at items 5.1- 5.5 inclusive above.**

6. Hairdressers' Registrations

The undernoted applications for registration of premises used or proposed to be used for the trade or business of Barber or Hairdresser have been received during the report period.

<u>Applicant</u>	<u>Name of Premises</u>
Mr Jonathan Donnelly	J's Hair Lounge, 29-31 Church Street Ballymoney, BT53 6HS
Ms Jayne Blair	Hair & Beauty Salon Hush Boutique, 51 Main Street, Ballymoney, BT53 6AN
Mr Ahmet Karaduman	Turkish Barber, 13 Church Street, Ballymoney, BT53 6DX

It is recommended that the above-mentioned premises be registered accordingly.

It was proposed by Councillor M McKillop, seconded by Councillor Douglas and **AGREED: to recommend that the above-mentioned premises is registered accordingly.**

IT WAS AGREED to change the Order of Business, to receive the *Ice Cream Trading and Other Concessions* report in-committee at the end of the meeting.

7. Approval of Products of Animal Origin Establishments under EC Regulation 853/2004

Report, circulated, summarised as undernoted.

Under the provisions of Regulation (EC) No 853/2004 of the European Parliament laying down specific hygiene rules for food of animal origin, establishments producing animal products are required to be approved by the district council in whose area they are situated.

The following establishment has applied for approval due to a change of business owner:

- ***Lacpatrick Dairies NI Limited Ballyrashane Creamery (previously Ballyrashane Creamery Limited), 18 Creamery Road, Coleraine, BT52 2NE. It is recommended that full approval is granted to this establishment.***

It was proposed by Alderman King, seconded by Councillor Baird and **AGREED**: to recommend that full approval is granted to Lacpatrick Dairies NI Limited Ballyrashane Creamery (previously Ballyrashane Creamery Limited), 18 Creamery Road, Coleraine, BT52 2NE.

8. The Future of Legacy Home Accident Prevention Committees

The Director of Environmental Services delivered the report, summarised as undernoted:

Further to committee item 7 151201 a workshop was held on the 2nd March 2016 to consider the future of the legacy Home Accident Prevention committees (HAPC). The aim of each of these committees is to “advance education and raise public awareness in relation to home safety throughout the district”. HAPC’s currently receive £880 of funding from the Public Health Agency (PHA) per annum.

It is recommended that:-

- 1. One Home Accident Prevention Committee be established to service the Causeway Coast and Glens Borough Council area (Option 3 from the Workshop).***
- 2. Membership should where possible be representative of all District Electoral Areas and should include one member from each political party together with a substitute.***
- 3. Invitations to be issued to other statutory organisations (Northern Ireland Fire and Rescue Service & Northern Ireland Housing Executive) and interested local groups (volunteers/Voluntary sector).***
- 4. A Home Safety Officer will service the Committee which will meet no more than 4 times per annum. The work of the Committee will be reported via the Environmental Services committee.***

5. The Public Health Agency be approached to increase funding provided to support a Home Accident Prevention Committee across the entire Borough on a pro rata basis.

It was proposed by Alderman King, seconded by Councillor Baird, **to recommend that Council approve the recommendations 1-5 inclusive as set out above.**

Councillor Baird stated the importance of Groups that would represent the elderly. Councillor Chivers sought assurance that any funding opportunity would also be available for Limavady. The Director was confident the area would be looked on favourably by the Public Health Agency.

An amendment was proposed by Alderman Cole, seconded by Councillor McLean, to recommend that Council approve recommendations 1, 3, 4 & 5, but recommendation 2 amended to appoint membership via the D'Hondt method.

The Chair put the amendment to the committee to vote, 3 members voted for, 8 members voted against, the Chair declared the amendment lost.

The Chair declared the proposal by Alderman King, seconded by Councillor Baird carried.

- * **Councillor Hunter arrived at the meeting at 7.11pm during consideration of the item.**
- * **A Mullan arrived at the meeting at 7.20pm.**

9. Castlerock Railway Station Footbridge

The Director of Environmental Services delivered the report, summarised as undernoted:

In summary, Council are faced with an immediate £30,000 (estimate) remedial contract (not including removal and transportation costs of approximately £15,000) and ongoing annual maintenance of approximately £2,000 per annum. This should ensure its future for 20 – 25 years before any more significant remedial work is required. Note that the work to the central span will need to be done off site and this could be done during a line closure later this year during upgrade work to the station.

It is recommended that Council approve the remedial spend, proceed to tender the works and commit to ongoing future maintenance.

It was proposed by Alderman Cole, seconded by Alderman King and **AGREED: to recommend that Council approve the remedial spend, proceed to tender the works and commit to ongoing future maintenance.**

10. Extension of Crown Estate Lease at Rathlin Harbour

The Director of Environmental Services delivered the report, summarised as undernoted:

To facilitate the works which are due to commence in April 2016, Council as Harbour Authority are required to extend their current lease with Crown Estate for the rental of additional areas of seabed to accommodate the new berth.

***This results in an increase from £2,828 to £6,500 per year (addition of £3,672)
This additional Crown estate expenditure will be included within the new ferry operation procurement process to off-set any cost to Council.***

It is recommended the Environmental Services Committee approve the extension of the lease with Crown Estate for rental of additional areas of seabed.

It was proposed by Councillor Baird, seconded by Alderman Cole and **AGREED: to recommend that Council approve the extension of the lease with Crown Estate for rental of additional areas of seabed.**

11. Essential External Façade Works to Portrush Town Hall

The Head of Infrastructure delivered the report, summarised as undernoted (***estimated cost £182,000 excluding VAT***):

This project was identified in the Capital Works Programme as a key project requiring essential works.

Council's Capital Project Delivery Team together with the appointed Lead Conservation Architectural Consultancy have assessed and compiled a detailed Condition Report of the Interior and Exterior fabric of the existing building

Following completion of the subject report, it was concluded that essential work to repair the natural continued degradation of the external building fabric was required.

A scope of the essential works are as noted below:-

- Replacement of eroded bricks***
- Re-pointing of the exterior brick joints with lime pointing***
- Insertion of lead flashings***
- External render to the North West gable wall***
- Re-building of North East gable wall***
- Roof Repairs, (replacement slates).***

It is advised that the above works are essential to:-

- a. Prevent continued water ingress to the building***
- b. Ensure Council comply with Statutory Regulations with regards to preserving a listed building***
- c. Minimise future maintenance costs to the external and internal fabric.***
- d. Eliminate H&S risks to the public with regards to portions of the exterior fabric failing***

To calculate the Pre-Tender budget cost estimate, we have:-

- ***Liased with DoE Historic Environments Division***
- ***Liased with Building Control Department***
- ***Liased with Planning Department***
- ***Appointed a Multi-Disciplinary Design Team whom Specialise in Historical Listed Buildings***
- ***Sourced cost rates previously received through Competitive Tendering for similar works.***
- ***Carried out Intrusive surveys of the interior and exterior fabric***
- ***Allocated a 10% risk allowance***

The procurement of this contract requires all bidders to demonstrate experience in carrying out listed building Conservation works.

It is recommended that Members approve progression of this project to Stage 2 of the Capital Programme Management & Procurement System.

It was proposed by Alderman King, seconded by Councillor Baird and **AGREED:** that Council approve progression of this project to Stage 2 of the Capital Programme Management & Procurement System.

12. Proposed Off Street Car Parking Charging Increases 2016- 2017

The Director of Environmental Services delivered the report, summarised as undernoted:

The transfer of the Off Street Parking functions from the DRD to local councils occurred on 1 April 2015 by virtue of the Off Street Parking (Functions of District Councils) Act 2015 (Note only 12 of the 37 car parks currently charge).

This has presented Council with revenue opportunities and it was agreed as part of the rates setting process to raise an additional £400,000 income from Councils car parking assets.

A summary of projected income and expenditure for the Car Parks was tabled, as well as 3 options for proposed tariffs for 2016/17 financial year

Option 1

- ***Increase Parking Charges at Key Sites (Mall, Abbey St & Long Commons, all Coleraine) from 40p to 60p***
- ***Railway Place, Coleraine - increase from 13p per hr (3hrs for 40p) to 20p per hr***
- ***Remove £1 for 5hrs pilot scheme and revert to original tariff***
- ***Remove charging from Main Street Limavady (attracts saving of £2448.60 / annum due to rates removal)***

Option 2

- ***Increase Parking Charges at Key Sites (Mall, Abbey St & Long Commons, all Coleraine) from 40p to 60p***

- *Railway Place, Coleraine - increase from 13p per hr (3hrs for 40p) to 20p per hr*
- *Remove £1 for 5hrs pilot scheme and apply 30p tariff*
- *Remove charging from Main Street Limavady (attracts saving of £2448.60)*
- *Synchronise Limavady car parks to 40p*

Option 3

- *Increase Parking Charges at Key Sites (Mall, Abbey St & Long Commons, all Coleraine) from 40p to 50p*
- *Railway Place, Coleraine - increase from 13p per hr (3hrs for 40p) to 30p per hr*
- *Remove £1 for 5hrs pilot scheme and apply 30p tariff*
- *Remove charging from Main Street Limavady (attracts saving of £2448.60)*
- *Synchronise Limavady car parks to 40p*

It is recommended that members consider the merits of all options 1, 2 & 3 above and approve the appropriate option.

It was proposed by Councillor Holmes, seconded by Councillor Douglas and **AGREED: to recommend that Council approve Option 1 as set out above.**

The Head of Infrastructure added he would investigate the number of disabled parking on Railway Road, Coleraine, a concern raised by Councillor Holmes.

13. Dog Control Anti-Dog Fouling Campaign

The Head of Health and Built Environment delivered the report, summarised as undernoted:

In response to the increasing number of complaints received across the Borough in respect of dog fouling, an anti-fouling campaign is to be piloted during April/May 2016. This will target a number of streets/roads in each of the legacy Council areas which historically has received high levels of complaints. Streets will be cleansed prior to the campaign launch, temporary signage erected, daily monitoring and mapping by enforcement staff will be carried out. Where appropriate necessary enforcement action will be taken. The campaign will involve cross sectional working between Health and Built Environment, Operations and Corporate Communications. A report and evaluation will be completed and provided for member's consideration on completion.

In accordance with Standing Order 12 (o) Councillor Baird had raised the issue of Dog Fouling in Ballycastle Sea front area, the Director of Environmental Services added he would include this area into the campaign.

14. Licensing Items for Information

IT WAS AGREED to note Items 14-22 below and recommendations therein approved.

14.1 Local Government (Miscellaneous Provisions) (NI) Order 1985 Entertainment Licences

The undernoted applications for entertainment licences have been received, acknowledged and processed during the report period.

<u>Applicant</u>	<u>Name of Premises</u>
Mr Brian Page	Portrush Yacht Club, 7 Ballyreagh Road, Portrush
Mr Steven Ross	Atlantic Bar, 39 – 41 Main Street, Portrush
Mr Brian Fillis	Coleraine Rugby, Football and Cricket Club
Mr George McAlpin	Ramore Wine Bar, Harbour Road, Portrush
Rev John Cargan	Errigal Hall, 79 Ballerin Road, Garvagh
Mr David R Balmer	John Armstrong Hall, Dalriada School
Mr Daniel J McFerran	The Bridge Bar, Dunloy
Ms Donna McCloy	Ballybrakes Community Indoor Bowling Club
Mr George Field	St. Patrick's Parish Centre, Ballymoney
Mrs C Currie	Ballymoney High School
Mr Seamus McMullan	The Village Inn, Dunloy
Mr Robert Patton	Bushvale Presbyterian Church Hall
Mr Thomas J Johnston	Allen and Adair Memorial Hall, 233 Castlecat Road, Dervock

14.2 Licensing (Northern Ireland) Order 1996 - Liquor Licence

The undernoted application for transfer of a licence has been received, acknowledged and responded to without objection during the report period.

<u>Applicant</u>	<u>Purpose</u>	<u>Date</u>
William Huey & Charles Dobbin	Occasional licence Cultural and Social Evening Stranocum Orange Hall	Saturday 19 th March 2016 6pm – Midnight
Conor Connolly	Occasional licence Singing and Dancing Ruairi Og GAC Cushendall	Friday 11 th March 2016 8pm – 1am
Joseph McEldowney	Occasional licence Sporting and Social Kilrea GAC	Saturday 2 nd April 2016 8pm – 1am

<u>Applicant</u>	<u>Purpose</u>	<u>Date</u>
Sean Michael McLaughlin	Occasional licence Sporting and Social "Clash of the Codes" Fight Night	Saturday 9 th April 2016 6pm – 1am
Mr James Stevenson 21 Church Street Ballymoney BT53 6HS	Occasional Licence – Annual Ballymoney Drama Festival, Old Council Chamber, Town Hall, Ballymoney	29 th February – 4 th March (7.00pm – 11.30pm) and 5 th March (7.00pm – 1.30am)
Mr Edward Hunter 41 Torr Road Ballyvoy Ballycastle BT54 6RE	Occasional Licence – Wedding Reception Culfeightrim Parish Hall Ballyvoy	1 st April – 2 nd April (8.00 pm – 1:30 am)
Mr Terence Joseph McNaughton and Ms Ursula Geraldine McNaughton, 5 Bridge Street, Cushendall	Protection Order	

14.3 Renewal of a Mobile Street Trading Licence – MST 800564/2016

The Department received an application from a licensed trader for the renewal of his current street trading licence that expired on 25 February 2016.

Details of the application are as follows:

Applicant:	Mr Andrew King, 105 Kings Lane, Ballykelly, BT49 9JX
Proposed Days & Times of Trading:	Monday – Sunday (inclusive) 11:00am – 10:00pm
Location of Trading:	Causeway Coast and Glens Borough Council area
Nature of goods to be sold:	Ice Cream, Minerals and Confectionery

Having considered the above criteria under the legislation and in accordance with delegated powers the street trading licence has been renewed, subject to conditions.

14.4 Petroleum (Regulation) Acts (NI) 1929 And 1937 - Petroleum Spirit Licence

The undernoted application for petroleum spirit licence has been received, acknowledged and processed during the report period.

<u>Applicant</u>	<u>Name of Premises</u>
Mr Seamus Bradley	Bradley's Service Station, 5-7 Chapel Road, Cushendall, BT44 0RS
Henderson Retail Ltd.	Castle Service Station, 36 Castle Street, Ballycastle, BT54 6AR
Mr David Monteith	Bush Fuels, 3 Main Street, Bushmills, BT57 8QA
Mr Bill Kennedy	Armoy Filling Station, 160 Hillside Road, Armoy, BT53 8RH

14.5 The Private Tenancies (Northern Ireland) Order 2005

The following Certificates of Fitness have been granted under Article 36(4) of the above legislation, the dwellings have been inspected and deemed to meet the fitness standards for human habitation as set out in Article 46 of the Housing (Northern Ireland) Order 1981.

<u>Dwelling House</u>
131 Main Street, Bushmills, BT57 8SX
45 Castle Street, Ballycastle, BT54 6AS
70 Glenariffe Road, Glenariffe, BT44 0QU
230 Causeway Road, Bushmills, BT57 8SY

15. Local Air Quality Grant Management 2016-2017

Information report, circulated, summarised as undernoted:

The Department of the Environment (DoE NI) have by letter dated 18th March 2016 offered Council £7,165.90 for the period 1st April 2016 – 31st March 2017 to carry out air quality monitoring during this period. The rate of funding is 50% and is to be utilised for the maintenance, quality assurance/control for the continuous monitor (NO_x Dungen), the deployment of air quality diffusion tubes at various locations throughout the Borough together with staff costs. Indicative funding levels for 2017-18, 2018-19 will be similar but dependent upon future budget allocations to the department, successful delivery in 2016-2017 and sufficient receipts received from the carrier bag levy.

16. Sunbed Underage Sales Test Purchase Exercise

Information report, circulated, summarised as undernoted:

District Councils have a statutory duty to enforce the provisions of The Sunbeds Act (Northern Ireland) 2011 which came into effect in May 2012. The Act prohibits the use/ sale and/or hire of sunbeds to persons under the age of 18.

To raise awareness of the above legislation and assess compliance by sunbed premises across the Borough a test purchases exercise was conducted on 19th March 2016 by Council Environmental Health Officers.

All sunbed premises tested refused to sell a sunbed session to the child and therefore represented a 100% compliance rate on this occasion.

No test purchase exercise of sunbeds had previously been carried out across the legacy council areas so this was the first test purchase of sunbed premises within the Borough since the introduction of the legislation. It is therefore reassuring to have such a high compliance rate and this can be attributed to the diligence shown by sunbed premises owners in applying the legislation, working closely with Environmental Health Officers and the ongoing commitment shown by Council in this education and enforcement programme.

17. Outcome of Legal Proceedings

Information report, circulated, summarised as undernoted:

- **Reference 0061**

Offences: Allowing a dog to attack a person contrary to Article 29 (2) of The Dogs (NI) Order 1983.

Date of Offence: 29 April 2015

Results: Fine: £100, Legal Costs: £ 75, Court Costs: £ 16

- **Reference 2015/0991**

Offences: Leaving litter under Article 3(1) of Litter (NI) Order 1994 as amended by the Clean Neighbours and Environment Act (NI) 2011.

Date of Offence: 1 May 2015

Result: Fine: £100, Legal Costs: £ 15, Court Costs: £ 42

- **Reference SM 20151627**

Offences: The Smoking (NI) Order 2006, Litter (NI) Order 1994

Results: Fine: £50.00 smoking offence, £100.00 litter offence, Legal Costs: £75.00, Court Costs: £34.00 + £15 offenders levy

18. Underage Sales Test Purchase Exercises

Information report, circulated, summarised as undernoted:

The test purchase exercises were carried over five dates between September 2015 and February 2016 across the four legacy Council areas. A total of 86 premises were visited with 76 tested for tobacco sales and 10 for cigarette lighter refills sales. 74 premises refused sales to the child for cigarettes and 9 refused sales of butane cigarette lighter refill to the child.

This represents a 97 % compliance rate by the retailers tested in relation to the selling of tobacco and a 90% compliance rate in relation to the selling of butane cigarette lighter refills to an underage person. Similar exercises have been conducted across the legacy council areas in the past with varying degrees of success but it is reassuring to note the high compliance rate on this occasion.

For the two illegal sales of cigarettes made to a child and the illegal sale of a butane cigarette lighter refill to a child, in all cases written warnings were issued to both the proprietors and the sales assistant that made the sale.

19. Council Emergency Plan

Information report, circulated, summarised as undernoted:

The Council Emergency Plan aims to put in place a structure to allow decisions to be made and an appropriate response provided with a minimum of delay, regardless of the type of Emergency occurring within the Borough.

Officers have reviewed and updated the existing Causeway Coast and Glens Borough Council Emergency Plan. A copy of the revised document will be issued.

Councillor Baird sought information on the circumstance of a disaster at Sea, the Director advised aspects and procedures within the Emergency Plan were the same for any instance, however, to replicate a disaster at Sea could be considered as a training exercise.

20. Don't Mow Let It Grow

Information report, circulated, summarised as undernoted:

The second round application to Heritage Lottery Fund and the match funding application to Landfill Communities Fund were both successful, securing £140k to 100% fund this three year project. The consultants who will be delivering elements of this project have now been appointed and over the next few weeks we will be working with them, Transport NI and NIEA to get the project up and running, with a soft launch at the end of April, beginning of May.

Councillor McLean advised the Greengage area of Ballymoney would benefit from such an initiative whilst Alderman Cole congratulated securing of the funding.

21. Bellarena and Castlerock Level Crossing Upgrades

Information report, circulated, summarised as undernoted:

Translink continue with upgrade work to the line connecting Londonderry and Belfast. Trains stop in at locations throughout the Borough including Ballymoney, Coleraine (connects to University & Portrush), Castlerock and Bellarena. As part of the work the layouts at the level crossings at Castlerock and Bellarena are being upgraded/refurbished.

Work includes provision of new barriers, lights, signs, cattle-cum- trespass guards, audible warning and road markings. The control of the signalling will be based in Coleraine. Ultimately, on completion of the line upgrade, the new timetable will show an increase in trains and reduced journey times. This should encourage greater visitor numbers to the Causeway Coast area, details from the Head of Estates (Riada House).

Alderman Mullan queried the car parking arrangement at Bellarena, the Director stated he would pass the concerns raised to the relevant Authority.

22. Off-Street Car Parks (Transferred by Transport NI) – Condition Survey, Enforcement Costs, Christmas Parking Feedback

Report, circulated, summarised as undernoted:

The report provided an overview of the condition Off-Street Car Parks, enforcement costs and feedback on Christmas Parking.

It is recommended the Environmental Services Committee note the following;

- 1. Condition report summary and the proposed Planned Maintenance estimates provided for the next 4 years.***
- 2. Enforcement Costs***
- 3. Christmas Parking Feedback***

23. Consultation- Implementation of Regulation (EU) 1143/2014 on Invasive Alien Species in Northern Ireland

Committee noted the above consultation document.

24. Correspondence - Northern Ireland Local Government Partnership on Traveller Issues, 23rd February 2016

Committee noted the above correspondence.

The Partnership, as part of their ongoing training for elected members and officers representing council on the Partnership, is in the process of organising a study visit during the month of June 2016 to South Dublin County Council to examine their approach in providing Traveller accommodation and services to that community.

It was proposed by Councillor McKillop, seconded by Alderman King and **AGREED: that committee move in-committee to receive the remainder of the business.**

25. Ice Cream Trading and Other Concessions

The Director of Environmental Services delivered the report, summarised as undernoted:

During the report period the traders have been invited to renew their Mobile and Stationary Street trading licences within the Causeway Coast and Glens Borough Council area under the provision of the Street Trading Act (Northern Ireland) 2001. These licences run for one calendar year from 1st April until 31st March.

Considering the circumstances surrounding an application and the proposal to rescind designation of these pitches at Lansdowne it is recommended that committee authorise the Stationary Licence at Lansdowne to be issued for 1 year pending the de-designation of the pitches at this location.

It was proposed by Alderman King, seconded by Alderman Mullan and **AGREED: to recommend that committee authorise the Stationary Licence at Lansdowne to be issued for 1 year pending the de-designation of the pitches at this location.**

26. Kerbside Commingled Recycling Contract

The Director of Environmental Services delivered the report, summarised as undernoted:

The contract is for an initial period of 1 year with optional 3 month extensions up to a maximum extension period of 1 year.

The NWRWMG Joint Committee reviewed the tender evaluations on 11th November 2016 and recommended that Causeway Coast and Glens Borough Council award the tender to Regen Waste Ltd.

It is recommended that Causeway Coast and Glens Borough Council award the contract for the collection and processing of Kerbside Recyclables (Blue Bin) to Regen Waste Ltd.

IT WAS AGREED to recommend that Council award the contract for the collection and processing of Kerbside Recyclables (Blue Bin) to Regen Waste Ltd.

27. North West Region Waste Management Group Minutes

IT WAS AGREED to recommend that Council note the Minutes of the NWRWMG Joint Committee, for meeting held on 20th January 2016 at Causeway Coast & Glens Borough Council, Limavady Offices.

It was proposed by Councillor McKillop, seconded by Councillor McLean and **AGREED: that committee resolve itself out of in-committee.**

This being all the business the meeting closed at 8.50pm.