

SCHEDULE OF COUNCIL AND COMMITTEE MEETINGS	19th SEPTEMBER 2017
CORPORATE POLICY AND RESOURCES COMMITTEE	For Decision

Linkage to Council Strategy (2015-19)	
Strategic Theme	Leader and Champion
Outcome	Provide Civic Leadership
Lead Officer	Director of Performance
Cost: (If applicable)	N/A

1.0 Purpose of Report

1.1 To present the Schedule of Council and Committee Meetings for 2018 and update Members on meetings in December 2017.

1.2 Background

1.3 The day and frequency of Council and Committee meetings has been previously agreed by Council.

- Environmental Service Committee - 1st Tuesday at 7pm;
- Leisure and Development Committee; - 2nd Tuesday at 7pm;
- Corporate Policy and Resources Committee – 3rd Tuesday at 7pm;
- Planning Committee (with full Council powers) - 4th Wednesday at 2pm;
- Audit Committee - Quarterly on 2nd Wednesday at 7pm;
- Council Meeting - 4th Tuesday at 7pm.

1.4 Corporate Policy and Resources Committee and Land and Property Sub-Committee December 2017

1.5 Council previously agreed a meeting of the Corporate Policy and Resources Committee on Thursday 14th December 2017. Following consultation with the Committee Chair and the Chair of the Land and Property Sub-Committee it is suggested that both these meetings are cancelled in December 2017.

1.6 Proposed schedule of meetings

1.7 A draft schedule of meetings for 2018 is attached at **Appendix 1**. The proposal takes account of previous suggestions by Council to avoid key holiday periods (Easter Week and the Christmas / New Year period) whilst creating a recess from Committee business in July.

2.0 Recommendation

It is recommended that:

1. Committee approves the cancellation of the Corporate Policy and Resources Committee and Land and Property Sub-Committee in December 2017 and;
2. Committee approves the schedule of meetings January 2018 – December 2018 as detailed.

Draft schedule of meetings January 2018 – December 2018

APPENDIX 1

Committee/Council	Time	Month												
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	
Environmental Services rotation - <i>on the 1st Tuesday of the month</i>	7.00pm	2 nd New Year	6 th	6 th	3 rd EASTER 11 th	1 st	5 th	Summer recess	7 th	4 th	2 nd	6 th	4 th	
Leisure & Development rotation - <i>on the 2nd Tuesday of the month</i>	7.00pm	9 th	13 th	13 th	10 th	8 th	12 th		14 th	11 th	9 th	13 th	11 th	
Audit Committee rotation - <i>on the 2nd Wednesday Quarterly</i>	7.00pm			14 th			13 th			12 th			12 th	
Corporate Policy & Resources rotation - <i>on the 3rd Tuesday of the month</i>	7.00pm	16 th	20 th	20 th	17 th	15 th	19 th		21 st	18 th	16 th	20 th	18 th	
Council rotation - <i>on the 4th Tuesday of the month</i>	7.00pm	23 rd	27 th	27 th	24 th	22 nd	4 th ¹		26 th	24 th	28 th	25 th	23 rd	27 th
Planning rotation - <i>on the 4th Wednesday of the month</i>	2.00pm	24 th	28 th	28 th	25 th	23 rd	27 th	recess	22 nd	26 th	24 th	28 th	26 th Boxing Day 19 th ²	

¹ Annual Meeting

² Third Wednesday of the month