

<b>CIVIL MARRIAGES AND CIVIL PARTNERSHIPS APPLICATIONS</b>	<b>2<sup>nd</sup> February 2016</b>
<b>TO: ENVIRONMENTAL SERVICES COMMITTEE</b>	
<b>For Decision</b>	

<b>Linkage to Council Strategy (2015-19)</b>	
<b>Strategic Theme</b>	Accelerating our Economy and Contributing to Prosperity
<b>Outcome</b>	Encourage existing enterprises to grow and prosper
<b>Lead Officer</b>	Judith Evans
<b>Cost: (If applicable)</b>	Officer time spend processing application offset by licence fee

## 1.0 Application

<u><b>Applicant</b></u>	<u><b>Name of Premises</b></u>
Shirley McKinley	Marquee located at The Scenic Inn, 38 Fivey Road, Armoy, Ballymoney

## 1.1 Background

The above applicant has made application for a marquee, located on their premises (The Scenic Inn), to be approved as a new venue for Civil Partnerships and Civil Marriages.

A wedding has been booked for 26<sup>th</sup> February 2016. As the venue to be approved is a temporary structure, licensing officers are unable to inspect the premises until the 24<sup>th</sup> February 2016 when the marquee should be erected and the required paperwork e.g. electrical test certificates, available.

This application is for approval of a temporary structure, therefore a condition of approval will include that a similar structure be used for any future Civil Partnerships and Civil Marriages taking place at The Scenic Inn. In addition, the applicant will be required to notify Causeway Coast & Glens Borough Council each time the temporary structure is to be used for Civil Partnerships or Civil Marriages, so as an inspection, by licensing officers, can take place.

## 1.2 Recommendation

It is recommended that delegated authority be given to the Director of Environmental Services and/or Head of Health and Built Environment so as approval for the venue may be granted when an inspection can be carried out and relevant paperwork available.