

	Training programme 2021/2022 – noted.	
	Training programme/budget 2022/2023 – Approve draft training programme; no increase suggested to the £8,000 budget. Members requested that the 2022-2023 training programme include a focus on focused media training for Members including use of social media.	CPR DCSM
5.	ILM Level 7 Leadership and Management Award / Local Planning Programme	
	Noted.	
6.	ILM Level 7 Leadership and Management Award (Refresher sessions)	
	Noted. Invite Alderman Knight McQuillan and Alderman S McKillop to present to a future meeting to share their final presentations from completion of ILM Level 7.	
7.	Charter Plan Action Update	
	Section 3.1 Evaluation approach In terms of evaluation of training Members suggested that it would be easier for Members to provide feedback if evaluation forms could be developed which could be completed on mobile devices and returned. Members also discussed the development of other online forms e.g Declarations of Interest which could be easily completed and returned without hard copy. The DCSM undertook to explore the possibilities.	CPR DCSM
8.	Any Other Relevant Business Notified	
	None	
9.	Date of Next Meeting	
	Thursday 3 rd March 2022 at 7pm via MS Teams	

This being all the business the meeting closed at 7.50pm.