

Causeway Coast and Glens Borough Council

Environmental Services

**CAUSEWAY COAST AND GLENS BOROUGH COUNCIL
ENVIROMENTAL SERVICES**

TENDER

FOR THE SUPPLY AND DELIVERY OF

**ONE NO. 32 TONNE (8X4)
REAR LOADING HOOK LOADING VEHICLE**

Causeway Coast and Glens Borough Council

Environmental Services

**CAUSEWAY COAST AND GLENS
INVITES TENDERS FOR
THE SUPPLY AND DELIVERY OF**

(1) ONE NO. 32 Tonne (8x4) Rear Loading Hook Lift Vehicle

Tender documents may be obtained from the offices of Causeway Coast and Glens Borough Council, telephone 028 7034 7034 or www.causewaycoastandglens.gov.uk

Tender/proposals should be returned to the undersigned in a sealed envelope clearly marked **TENDER – 32 Tonne Rear Loading Hook Lift Vehicle** to arrive not later than **12 noon on Friday 04/12/2015** _____

The Council does not bind itself to accept the lowest or any tender received.

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Environmental Services

SPECIFICATION FOR ONE NO. Hook loader

• VEHICLE SPECIFICATION

- 6 cylinder diesel turbocharged of an approved type, with a minimum of 400 BPH, exhaust gas recirculation, and selective catalytic reduction, common rail EDC, cruise control, exhaust valve brake, road speed limiter set at 85 KPH, must be fitted with a high level air intake and exhaust system.
- To comply fully with all current EU regulations and be capable of running on low sulphur diesel.

1.2 GEARBOX/TRANSMISSION

Direct drive 16 speed gearbox with range change and splitter, or alternatively an automatic gearbox with engageable diff lock drive

1.3 CAB

- Day Cab with steel safety cage design and rear bulkhead windows.
- To be tilt type fitted with hydraulic tip mechanism.
- Air suspension driver's seat.
- Seat belts fitted to all seats.
- To be fitted with a CD/ Radio.
- Storage provision for protective clothing.
- 3kg fire extinguisher to be supplied and installed in an accessible position but not hindering operations to meet all health and safety regulations.

1.4 CHASSIS FRAME

- 8 X 4 Chassis with air suspension all round.
- To be pressed steel channel section with a wheelbase of minimum 5000mm to suit hook gear. Length of wheelbase to be stated.

1.5 LUBRICATION SYSTEM

- Automatic chassis lubrication system to be provided incorporating normal functioning and warning light within the cab.

Causeway Coast and Glens Borough Council

Environmental Services

1.6 BRAKES

- To be full air dual system fitted with Bendix or the equivalent air drier and large capacity reservoirs and ABS. A variable load sensing device, suitable air gauges and brake failure warning device to be fitted. An emergency air connection is to be fitted at the front of vehicle. Hand brake to be operational on all axles. System to include an engine brake.

1.7 CAMERA

- A camera system with a rear view colour camera, and a colour camera to show the operation of the hook to be viewed through a colour monitor in the cab.

1.8 WHEELS AND TYRES

- To be suitable for carrying maximum loads with single fronts and twin rears. 3rd and 4th axle tyres to be semi traction tyre or similar. Tyres fitted should comply with DOE Construction and Use regulations appropriate to the vehicle and meet all EU standards. Spare wheel/tyre the same as the other wheels/tyres, wheel nuts should have anti loose indicators fitted.

1.9 ELECTRICAL SYSTEM

- To be 24 volt 225AH with heavy duty batteries and alternator. A battery isolator should be fitted. All lighting to current Construction and Use regulations. Work lights to be positioned to enable the driver to see the hook position when loading. Direction indicators to be fitted with a heavy duty relay for continuous use also a camera system to operate when the indicators are in use to cover blind spots on both sides. A reversing warning noise and camera to operate when reverse gear is selected.

2.0 FUEL TANK

- Of Aluminium construction and a minimum capacity of 200 litres a locking cap.

2.1 ANCILLARY EQUIPMENT

- Two work lights to assist with loading and sheeting operations.
- Front bumper with integral towing eye capable of a 32T load being towed.
- Full road lighting compliant with all EU and NI Legislation including rear fog lights and rear work lights.

Causeway Coast and Glens Borough Council

Environmental Services

- Tail light guards.
- Dual adjustable heated mirrors and kerb mirrors to meet EU wide angle and close proximity mirror legislation.
- Horn.
- Tachograph fitted and calibrated, speed limiter set at 85kph to meet legal requirements
- All axles to be fitted with weigh cells and a monitor to constantly update
- Information to the driver in the cab. Mud flaps, all round, steel mudguards fitted on the rear.
- LED beacons fitted in the front grille and at the rear of the lorry also a beacon bar on the roof of the cab.

1.12 OPTIONAL EQUIPMENT

- Air Conditioning.
- A run lock system to enable the vehicle engine to be kept running with the keys removed thereby providing power to ancillary equipment. The vehicle should be capable of shutting down if any attempt is made to move it.

1.13 PAINTWORK

- Cab painted factory white.
- Chassis is to be painted black and the wheels silver.
- Council logo and sign writing to be included on the cab.
- The successful Tenderer must confirm the paint colours and logo/sign writing before painting the vehicle.
- The paint must be of the highest quality and carry a warranty.

1.14 ROAD FUND TAX/ REGISTRATION

- The supplier shall arrange for the vehicle to be registered.
- The vehicle will be taxed for 1 year.

Causeway Coast and Glens Borough Council

Environmental Services

1.15 HOOK LIFT SPECIFICATION

- To be fully compatible with Container Handling Equipment Manufacturers Association (CHEM) standard and suitable for full height and low level containers up to 40 cubic yards capacity.
- To be manufactured from high tensile steel. Spherical bearings between main lift rams and lift beam to protect the lift ram from tensional forces in the lift beam. Grease points at all bearings and joints. The system to be hydraulically interlocked for safety.
- System to be controlled from the cab with full view of the camera monitor.
- Minimum lift capacity of 22,000kgs.
- Mechanical body locking with a light in the cab when locks are fully engaged.
- Hydraulic oil tank must have a sight level glass and level be clearly marked.
- Automatic hook locking when engaging a container.

1.16 SHEETING AND COVERING SYSTEM

- The vehicle will require a heavy duty fully automatic sheeting system to be fitted on the hook lift equipment to enable the safe covering of all containers when loaded. This system should comply with all current EU Regulations and Standards for this type of equipment and be fully compliant with UK Construction and Use vehicle maximum width regulations. Full training on the use of the system must be provided on delivery of the vehicle along with all relevant health and safety procedures and risk assessments for using this equipment.
- The system should consist of telescopic arms and telescopic mast to ensure that the sheet is laid and not dragged over the load prolonging the operational life of the sheet.
- The system must be able to function with containers with major variations in length and height. Tenderers must confirm that their system is suitable for full height and low level containers.
- The system must have a facility to ensure the arms do not foul the container during sheeting operation.
- Outside manual controls should be conveniently positioned for ease of operation in a weather proof control box.

Causeway Coast and Glens Borough Council

Environmental Services

1.17 VEHICLE SPECIFICATION AND WARRANTY

- Tenderers must clearly demonstrate in writing how their proposed vehicle meets the requirements of the specifications.
- There shall be at least 12 months warranty on all aspects of the vehicle, the details of any extended warranty should be given in writing.

1.18 DELIVERY AND AFTER SALES

- The vehicle is to be delivered to the council depot, Loughanhill Ind. Est, Gateside Road, Coleraine BT52 2NR.
- Tenderers must provide details of their after sales service including their response times, estimated repair times and parts stock/provision.

1.19 MANUALS

- Workshop and parts manuals for lorry and lifting equipment to be provided either in paper or CD format

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SCHEDULE OF REQUIRED INFORMATION

1. Vehicle

- Chassis Make & Model: _____
- Wheelbase: _____
- Payload: _____
- Cab Details (seating configuration etc): _____
- Engine Make & Power: _____
- Transmission Make & Type: _____
- Engine/ exhaust brake Type: _____
- Fuel Tank Capacity: _____

2 Hook Lift

- Type/Model: _____
- Minimum Lift Capacity: _____
- Tipping Angle: _____
- Stabilizer rams size and position: _____
- Hydraulic System Operating pressure: _____ p s i

3 SHEETING SYSTEM

- Type/Model: _____
- Cycle Time: _____
- Transport Width: _____
- Standard sheet width: _____
- Unit Weight: _____
- Standard Sheet Length: _____

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Environmental Services

4 WARRANTY PERIODS

- Vehicle: _____
- Hook Lift: _____
- Sheeting System: _____

5 DELIVERY TIMES

- Maximum delivery time (from receipt of order: _____)
- If the vehicle is not delivered in the agreed time there will be a penalty of £200.00 per day and a vehicle of the same spec at the Councils disposal.
- Operator/driver training to be included at the time of delivery for at least 2 operators/drivers this training should carry a certificate of competence.

**PLEASE NOTE FULL PARTICULARS, BROCHURES, CERTIFICATES, ETC.
MUST BE FORWARDED WITH TENDER; ALSO LIST OF COUNCILS / FIRMS IN
N. IRELAND USING THIS TYPE OF LIFT AND LOADER**

Causeway Coast and Glens Borough Council

Environmental Services

I/WE examined the Specification and Conditions of Contract hereby offer to supply the vehicle fitted with Rear Loading Hook Lift as specified for the sum of (in words):-

_____ (exclusive of V.A.T.)

Unless and until a Formal Agreement is prepared and executed this Tender, together with your written acceptance thereof shall constitute a Binding Contract between us. I/We understand that you are not bound to accept the lowest or any tender you may receive.

Tender for supply and delivery of: 1 No 32 Tonne G.V.W. Hook Loader Vehicle

Tender for: -

(a) Vehicle: £ _____

(b) Hook lifting Equipment: £ _____

Total Net Price £ _____

One Year Road Fund Tax £ _____

TENDER TOTAL £ _____ (Exc Vat)

Optional Items

Air Conditioning £ _____

Run Lock System £ _____

Load Sensor System £ _____

Tenders submitted by post should be registered or sent by recorded delivery. An official receipt should be obtained for the tender if delivered by hand.

Tenders submitted by fax or electronic mail will NOT be considered.

Causeway Coast and Glens Borough Council

Environmental Services

- 2.4 The tender, duly completed, must be returned in a sealed envelope endorsed 'TENDER – One No 32 tonne Rear Loading Hook Lift Vehicle' sealed and returned (bearing no name or other distinguishing matter or mark revealing the identity of the sender) to:**

**Mr David Jackson
Chief Executive
Causeway Coast and Glens Borough Council
66 Portstewart Road
COLERAINE
BT52 1EY**

- 2.5 All submissions must be in English. All prices tendered must be in pounds Sterling and exclusive of VAT.**

3 Period Tenders are to be held open

Tenders are required to be kept open for acceptance for a period of six months from the closing date for submission of tenders.

4 Right to Issue Further Instructions

During the tendering period, the Council reserves the right to make changes to the Tender Documentation, which changes shall be accepted by the tenderer without reservation.

5 Expenses and Losses

The Council shall not be responsible for, or pay for, any expenses or losses that may be incurred by any tenderer in preparing their tender proposals.

6 Preparation of Tender

It is the responsibility of prospective tenderers to obtain for themselves, at their own expense, any additional information necessary for the preparation of their tender.

7 Interviews

The Council reserves the right to interview some or all of the tenderers as part of the evaluation process.

8 Samples

The Council reserves the right to ask for a demonstration of the proposed vehicle (which must be provided free of charge).

9 Standard Specification

All materials not specified in detail shall comply with the relevant UK Standard Specification. Successful tenderers must, upon request, produce evidence to this effect for equipment supplied.

Causeway Coast and Glens Borough Council

Environmental Services

10 Confidentiality

All information supplied by the Council in connection with this invitation to tender shall be treated as confidential by prospective tenderers, except that such information may be disclosed so far as is necessary for the purpose of obtaining sureties, guarantees and quotations necessary for the preparation and submission of the tender.

11 Ownership of Tender Documents

The attached documents are, and shall remain, the property of the Council and shall be returned with the tender.

12 Lowest Tender

The Council does not bind itself to accept the lowest or any tender received.

13 Invoicing

It should be noted that the Council does not make payment for goods or services prior to delivery.

14 Freedom of Information

Tender and commercially sensitive information provided to the Council is likely to be requested for disclosure by members of the public and other interests. Contractors tendering for supplies should be aware that as a public authority Council has a duty under the Freedom of Information Act 2000 to disclose information deemed to be in the public interest. Information deemed to be "Commercial in Confidence" may not be disclosed.

15 Evaluation Criteria

The Council will use the following criteria in its evaluation of tenders:

- Cost 30%
- Compliance with specification 20%

The Council also reserves the right to use the following additional criteria in its evaluation of tenders.

- Warranty / after sales service 30%
- Quality of vehicle in terms of operational advantages i.e. additional Health and Safety features. 20%
- Demonstration (if necessary).

16 Points of Contact

If in the event of any queries regarding this tender please contact John McIlreavy on 028 70347034 / john.mcilreavy@causewaycoastandglens.gov.uk

Causeway Coast and Glens Borough Council

Environmental Services

CERTIFICATE AS TO CANVASSING

I/We hereby certify that I/we have not and will not canvas or solicit any Member, Officer or Employee of the Council in connection with the preparation, submission and evaluation of this Quotation or award or proposed award of the Contract and that to the best of my/our knowledge and belief, no person employed by me/us or acting on my/our behalf has done, or will do, such an act.

I/We hereby certify that, to the best of my/our knowledge and belief, no person who is a Councillor, Officer, Servant or Agent has any direct or indirect interest, in or connection with, the Organisation.

Signed:

Date:

Duly authorised to give such certificates for and on behalf of:-

NAME OF ORGANISATION
(in BLOCK CAPITALS)

**DECLARATION AND UNDERTAKING TO BE SIGNED BY ALL MAIN
CONTRACTORS AND NOMINATED SUB-CONTRACTORS TENDERING FOR
THE EXECUTION OF WORKS OR THE SUPPLY OF GOODS OR SERVICES**

Causeway Coast and Glens Borough Council

Environmental Services

CAUSEWAY COAST AND GLENS BOROUGH COUNCIL FAIR EMPLOYMENT AND TREATMENT (NORTHERN IRELAND) ORDER 1998

- 1 Article 64 of the Fair Employment and Treatment (N.I.) Order 1998 ("The Order") provides inter alia that a public authority shall not accept an offer to execute any work or supply any goods or services where the offer is made by an unqualified person in response to an invitation by a public authority to submit offers. Article 64 also provides that the public authority shall take all such steps as are reasonable to secure that no work is executed or goods or services supplied for the purposes of such contracts as are mentioned above by an unqualified person.
- 2 An unqualified person is either an employer who, having been in default in the circumstances specified in Article 62 (1) of the Order, has been served with a notice by the Fair Employment commission stating that he is not qualified for the purposes of Articles 64 to 66 of the Order, or an employer who, by reason of connection with an employer on whom has been served a notice to that effect, has also been served with such a notice.
- 3 Mindful of its obligations under the Act, Causeway Coast and Glens Borough Council has decided that it shall be a condition of tendering that a contractor shall not be an unqualified person for the purposes of Articles 64 to 66 of the Order.
- 4 Contractors are, therefore, asked to complete this Declaration / Undertaking to confirm that they are not unqualified persons and to undertake that no work shall be executed or goods or services supplied by an unqualified person for the purposes of any contract with a Council to which Article 64 of the Order applies.

I / We hereby declare that I am / we are not an unqualified person for the purposes of the Fair Employment and Treatment (Northern Ireland) Order 1998. I / We undertake that no work shall be executed or goods or services supplied by an unqualified person for the purposes of any contract with the Causeway coast and glens Borough Council to which Article 64 of the Order applies.

Signed: _____

Date: _____

Duly authorised to give such certificates for and on behalf of:-

NAME OF ORGANISATION _____
(in BLOCK CAPITALS)

Causeway Coast and Glens Borough Council

Environmental Services

CONTRACTOR'S INSURANCE DETAILS

The contractor shall be liable for and shall indemnify the Council against, any liability loss claim or proceedings whatsoever arising under any statute or at common law, in respect of personal injury to, or the death of, any person whomsoever, or damage or loss whatsoever, to any property arising out of or in the course of, or caused by the Contractor or his employees in the carrying out of this Contract, unless due to any act or neglect of the Council or of any person for whom the Council is responsible.

The Contractor shall maintain such insurance's as are necessary to cover his liability under this condition and shall produce for inspection the relevant policy or policies of insurance together with the receipts in respect of premiums paid under such policy or policies as and when required so to do by the Council.

Where the Tenderer is quoting/tendering for works contracts involving the delivery of labour, the use of machinery or vehicles and the supply and fitting/erection of materials, proof of absolute insurance must be provided as follows:-

(PLEASE COMPLETE WHERE APPLICABLE)

NAME OF CONTRACTOR _____

DESCRIPTION OF CONTRACT _____

Please arrange to have this form completed by your Insurance Broker or Insurers

PUBLIC/PRODUCTS LIABILITY:-

1 Policy Number _____

2 Insurer _____

3 Period of Insurance _____ to _____

4 Business description
(As stated on policy) _____

5 Limits of indemnity
Public Liability £ _____

Products Liability £ _____

Causeway Coast and Glens Borough Council

Environmental Services

- 6 Height or depth limit _____
- 7 Restrictive endorsements/excess _____
- 8 Does the policy cover liability for acts of negligence committed by sub-contractors of the insured? Yes / No
- 9 Does the policy cover liability for use of motor vehicles where Road Traffic Compulsory Insurance Legislation does not apply? Yes / No
- 10 Does the policy provide an indemnity to principal extension? Yes / No

EMPLOYER'S LIABILITY:

- 1 Policy number: _____
- 2 Insurer: _____
- 3 Period of insurance: _____ to _____
- 4 Business Description:
(as stated on policy) _____
- 5 Limits of indemnity: _____
- 6 Height or depth limit: _____
- 7 Restrictive endorsements/excess: _____
8. Does the policy cover liability for acts of negligence committed by sub-contractors of the insured? Yes / No

Causeway Coast and Glens Borough Council

Environmental Services

MOTOR INSURANCE

- 1 Policy number _____
- 2 Insurer _____
- 3 Period of insurance _____ to _____
- 4 Business description
(as stated on policy) _____
- 5 Third party property damage
limit _____
- 6 Does the policy provide an indemnity
to principal extension? Yes / No
- 7 Does the policy provide cover for
third party working risks? Yes / No
- 8 Does the policy provide cover for an unlimited amount in
respect of liability for injury to passengers? Yes / No

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Environmental Services

CONTRACTORS ALL RISKS

- 1 Policy Number: _____
- 2 Insurer: _____
- 3 Period of insurance: _____ to _____
- 4 Business Description:
(as stated on policy) _____
- 5 Contract works limit of:
Indemnity or sum insured _____
- 6 Policy Excess: _____
- 7 Does the policy provide for the interest of the employer to be noted as required by the contract conditions? Yes / No

Please confirm defects period provided for under the policy:

This section must be completed in all cases

Name of broker/insurer:	
Address:	
Telephone Number:	
Signed:	Broker/Insurer (delete as applicable)
Dated:	

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Environmental Services

CONTACT DETAILS

Please complete this form with your Company details and include it with your tender submission:

- 1 Company name: _____
- 2 Address: _____

- 3 Postcode: _____
- 4 Telephone number: _____
- 5 Fax number: _____
- 6a Name of person to contact in connection with this submission: _____
- 6b Name of person to contact in connection with project delivery: _____
- 7 Position in Company: _____
- 8 Telephone number:
(if different from above) _____
- 9 Fax number:
(if different from above) _____
- 10 E-mail address: _____
- 11 Mobile telephone number: _____
- 12 Website (if applicable): _____
- 13 Number of employees in Company: Full time _____ Part time _____
- 14 Vat Registration Number _____
- 15 Council invites feedback from tenderers regarding the tendering process. Any suggestions regarding how this tendering exercise might have been improved are welcome:

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Environmental Services

DECLARATION FOR TENDERERS

It is a requirement of all tenders made to Causeway Coast and Glens Borough Council that tenderers complete this declaration.

I / We have completed the enclosed documentation and declare that the following documents have been enclosed with my / our tender:

- | | |
|---|--------------------------|
| Completed past customers' record | <input type="checkbox"/> |
| Completed tender form | <input type="checkbox"/> |
| Completed certificate as to canvassing | <input type="checkbox"/> |
| Completed fair employment declaration | <input type="checkbox"/> |
| Completed contact details form | <input type="checkbox"/> |
| Brochures attached | <input type="checkbox"/> |
| Have read and agree to the specification/conditions/instructions to the tenderers | <input type="checkbox"/> |
| Any other information required | <input type="checkbox"/> |

Signed: _____

Name (Block Capitals): _____

Company: _____

Position in Company: _____

Date: _____