

3 September 2020

Notice is hereby given that a meeting of the Causeway Coast and Glens Borough Council **Audit Committee**, will be held in the **Council Chamber, Civic Headquarters**, 66 Portstewart Road, Coleraine, BT52 1EY (**via Video Conference**) on **Wednesday 9 September 2020 at 7pm.**

Committee Members: *Alderman Robinson, McKeown and S McKillop; Councillors Anderson, Beattie, Dallat O’Driscoll, Holmes (Vice Chair), MA McKillop, McLaughlin, McMullan, McQuillan, P McShane, Peacock, Schenning, Wallace (Chair), Watton and L Mitchell*

Circulation: All Members (40)

A G E N D A

1. Apologies
2. Declarations of Interest
3. Minutes of Audit Committee Meeting 17 June 2020 (summary attached)
4. Appointment of Independent Member (report to follow)
5. Northern Ireland Audit Office (NIAO)
 - 5.1 NIAO Causeway Coast and Glens Borough Council Additional Significant Risk 2019-20 Correspondence (attached)
6. Internal Audit (Causeway Coast and Glens Borough Council)
 - 6.1 Draft Annual Governance Statements 2019-20 (attached)
 - 6.2 Quarter 2 Internal Audit Plan 2020-21 (attached)
7. Internal Audit Reports (Moore Stephens)
 - 7.1 Capital Projects (report attached)
 - 7.2 Fuel Management (report attached)
 - 7.3 Community Plan (report attached)

8. Direct Award Contracts (report to follow)
9. Report to Those Charged With Governance - Progress report September 2020 (report to follow)
10. Absence Report Months 1-3 2020/2021 (report to follow)
11. Matters for Reporting to Partnership Panel
12. Correspondence
 - 12.1 NIAO: Raising Concerns – Best Practice Guide (attached)
 - 12.2 NIAO: Covid-19 Fraud Risks (attached)
 - 12.3 National Audit Office: Guide for audit and risk committees on financial reporting and management during COVID-19 (attached)
 - 12.4 Update to HM Treasury’s Orange Book (attached)

IN COMMITTEE (ITEMS 13 – 15 INCLUSIVE)

13. Corporate Risk Review with Corporate Risk Matrix (report to follow)
14. Legal Cases Activity (report to follow)
15. Whistle Blowing /Fraud (verbal update)
16. Any Other Relevant Business (notified in accordance with Standing Order 12(o))
17. Date of Next Meeting - Wednesday 9 December 2020

D H Jackson
Chief Executive
Causeway Coast and Glens Borough Council