

**THE COUNCIL MEETING HELD THURSDAY 27 JUNE 2024**

**Table of Contents**

| <b>No.</b> | <b>Item</b>   | <b>Decision</b>   |
|------------|---|---|
| 1.         | Apologies   | <b><i>Alderman McAuley and Stewart;<br/>Councillor Anderson,<br/>N Archibald, Bateson,<br/>Chivers, Kane, Kyle,<br/>Mairs, McGlinchey,<br/>McGurk, MA McKillop<br/>McMullan, McShane,<br/>Nicholl, Stirling, Storey</i></b> |
| 2.         | The Mayors' Business  | <b><i>Received</i></b>  |
| 3.         | Declaration of Members' Interests   | <b><i>Alderman<br/>Knight-McQuillan</i></b>   |
| 4.         | Deputation, Coleraine Business Improvement District (BID) – Mr Ian Donaghey, MBE – Chair Coleraine BID and Mr Jamie Hamill – Coleraine BID Manager, in attendance | <b><i>Received</i></b>  |
| 5.         | Minutes of The Annual Meeting held Monday 3 June 2024   | <b><i>Confirmed as a correct record</i></b>   |
| 6.         | Minutes of The Council Meeting held Tuesday 4 June 2024   | <b><i>Confirmed as a correct record</i></b>   |
| 7.         | Minutes of Planning Committee meeting held Wednesday 22 May 2024  | <b><i>Received and Noted</i></b>  |
| 8.         | Minutes of Environmental Services Committee Meeting held Tuesday 11 June 2024   |   |

|             | <b>Matters Arising</b>   |  |
|-------------|--|--|
| <b>8.1</b>  | Point of Accuracy (Minute Item 25.1)   | <b>Information</b>   |
| <b>8.2</b>  | Concessionary Trading (Minute Item 25.2)   | <b>That a report be brought to Corporate Policy and Resources Committee on how Council business will be conducted during a period of heightened sensitivity</b>                                    |
| <b>8.3</b>  | Adoption of the Minutes  | <b>Adopted and recommendations therein approved including point of accuracy at 8.1 above and resolution at Item 8.2 above</b>  |
|             |  |  |
| <b>9.</b>   | Minutes of Audit Committee Meeting held Wednesday 12 June 2024, reconvened on Wednesday 19 June 2024 | <b>Adopted and recommendations therein approved</b>  |
|             |  |  |
| <b>10.</b>  | Minutes of Finance Committee meeting held Thursday 13 June 2024                                      | <b>Adopted and recommendations therein approved</b>  |
|             |  |  |
| <b>11.</b>  | Minutes of Leisure and Development Committee meeting held Tuesday 18 June 2024                       |  |
|             | <b>Matters Arising 'In Public'</b>   |  |
| <b>11.1</b> | Coleraine Business Improvement District Funding (Minute Item 14)                                     | <b>That the funding support for Coleraine BID is extended as proposed for an additional six months and that additional costs for the renewal process are also covered to a total of £24,506.96</b> |
| <b>11.2</b> | Festive Fund Grants Awards (Minute Item 10)  | <b>Information</b>   |
| <b>11.3</b> | Adoption of Minutes  | <b>Adopted and recommendations</b>   |

|             |   |   |
|-------------|---|---|
|             |   | <b>therein approved including resolution at Item 11.1 above</b>   |
| <b>12.</b>  | Minutes of Corporate Policy and Resources Committee meeting held Tuesday 25 June 2024   |   |
| <b>12.1</b> | ODHR & Finance Policies and Procedures (Item 8)   | <b>That Council approve ‘the multiplier’ of ‘2.6’ for both policies; that the Trade Unions had agreed and recommend that Council approve the 2 policies and procedures for approval</b> |
| <b>12.2</b> | Adoption of Minutes   | <b>Adopted and recommendations therein approved including the resolution at Item 12.1 above</b>   |
| <b>13.</b>  | Matters for reporting to the Partnership Panel  | <b>None</b>   |
|             |   |   |
| <b>14.</b>  | Conferences   | <b>None</b>   |
|             |   |   |
| <b>15.</b>  | Correspondence  |   |
| <b>(i)</b>  | Councillor Dominic Molloy, Chair, Mid Ulster District Council, 29 <sup>th</sup> May 2024  | <b>Noted (Items i-ii)</b>   |
| <b>(ii)</b> | Sean O’Connell & Leanne McCormick, Co-chairs, Truth Recovery Independent Panel, Interim Report, 31 <sup>st</sup> May 2024   |   |
|             |   |   |
| <b>16.</b>  | Consultation Schedule   | <b>Noted</b>  |
|             |   |   |
| <b>17.</b>  | Seal Documents  |   |
| <b>(i)</b>  | Grave Registry Certificates, No’s 5800 to 5812 inclusive  | <b>Seal Affixed (Items i-vi)</b>  |
| <b>(ii)</b> | Commercial Lease, Carrick Dhu Caravan Park Café and Shop, Ballyreagh Road, Portrush – Causeway Coast and Glens Borough Council and Andrew Girvan t/a Huckleberrys (Ref L&P SC 240207.CP&R 240227/CM 240305) (Retrospective) |   |

|              |   |  |
|--------------|---|--|
| <b>(iii)</b> | Licence Agreement for Temporary use of Council Lands In connection with the North West 200 – 2024 – Causeway Coast and Glens Borough Council and Coleraine and District Motor Club Limited (Ref L&P SC 240306/CP&R 240321/CM 240326)<br>Retrospective |  |
| <b>(iv)</b>  | Commercial Lease, Glenariff Beach Café – Causeway Coast and Glens Borough council and Eimhear McGrath (Ref L&P SC 240501/CP&R 240528/240604)  |  |
| <b>(v)</b>   | Renewal of Commercial Lease, Jenó's Chip Shop, Carrick Dhu Caravan Park, Ballyreagh Road, Portrush – Causeway Coast and Glens Borough Council and Michael McGinn  |  |
| <b>(vi)</b>  | Form 10 Transfer of Land at Blackburn Path, Limavady from Northern Ireland Housing Executive (NIHE) and Department for Infrastructure (DfI) to Causeway Coast and Glens Borough Council (Ref 240601/CP&R 240625/CM 240627)                            |  |
|              |   |  |
| <b>18.</b>   | Notice of Motion proposed by Alderman McAuley, seconded by Councillor Storey (abbrev Michael Dunlop Tribute)  | <b><i>That Council Support the Notice of Motion</i></b>  |
|              |   |  |
| <b>19.</b>   | Notice of Motion proposed by Councillor Huggins, seconded by Alderman Knight-McQuillan (Abbrev Commemorate Victory in Europe Day on Thursday 8th May 2025)  | <b><i>Referred to Corporate Policy and Resources Committee</i></b>   |
|              |   |  |
|              | <b>'In Committee' Items 20 – 22 inclusive</b>   |  |
|              |   |  |
| <b>20.</b>   | Leisure and Development Report  |  |
| <b>20.1</b>  | Council Managed Events 2024/25, External Services Procurement for Northern Ireland International Air Show   | <b><i>That Council approve the appointment of the following to suppliers to deliver on services required for the NI International Air Show 7 &amp; 8 September 2024:</i></b> |

|             |   |   |
|-------------|---|---|
|             |   | <b><i>APT Entertainment &amp; Event Solutions to provide Technical Services for the NI International Air Show at a cost of £16,500 + VAT.; Eventsec to provide Stewarding &amp; Security Services for the NI International Air Show</i></b> |
|             |   |   |
| <b>21.</b>  | Minutes of Leisure and Development Committee Meeting Tuesday 28 June 2024   |   |
|             | <b>Matters Arising 'In Committee'</b>   |   |
| <b>21.1</b> | Any other relevant business notified in accordance with Standing Order 12. (o) (ii) Enterprise Zone (Councillor Holmes) (Minute Item 31 (ii)) | <b>Noted</b>  |
|             |   |   |
| <b>22.</b>  | Minutes of Audit Committee Meeting Wednesday 12 June 2024, Reconvened Wednesday 19 June 2024  |   |
|             | <b>Matters Arising 'In Committee'</b>   |   |
| <b>22.1</b> | Appointment of Independent Investigator (Minute Item 19)  | <b>Noted</b>  |

**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE  
COUNCIL MEETING HELD IN THE COUNCIL CHAMBER ON THURSDAY 27 JUNE  
2024 AT 7.00PM**

**In the Chair** : The Mayor, Councillor McQuillan

**Present** : Alderman Boyle, Callan, Coyle, Fielding, Hunter,  
Knight-McQuillan, S McKillop, Scott

Councillors Callaghan, Holmes, Huggins, Kennedy,  
Jonathan McAuley, McCully, Peacock, Schenning, Wallace,  
Watson, Watton, Wilson, Wisener

**Officers Present** : M Quinn, Director of Corporate Services/Deputy Chief  
Executive  
P Mulvenna, Director of Leisure and Development  
A McPeake, Director of Environmental Services  
D Wright, Chief Finance Officer  
J Mills, Land and Property Solicitor  
P Thompson, Head of Tourism and Recreation  
G Fall, Events Manager  
J Elliott, Town and Village Manager  
S Duggan, Civic Support Officer (R)  
I Owens, Committee and Member Services Officer

**In attendance** : I Donaghey, MBE – Coleraine BID Chair (Item 4)  
J Hamill – Coleraine BID Manager (Item 4)

A Lennox, Mobile Operations Officer  
C Thompson, ICT Officer

Press, 3 no. (R)  
Public 1no. (R)

**Key** – (R) = Attended Remotely

**1. THE MAYOR'S BUSINESS**

The Mayor stated:

*“It has been a fantastic first month as Mayor, having attended 36 events from Volunteering celebrations to Primary Schools and I hope the rest of year is good as last month”.*

## **2. APOLOGIES**

Apologies were recorded for Alderman McAuley and Stewart; Councillor Anderson, N Archibald, Bateson, Chivers, Kane, Kyle, Mairs, McGlinchey, McGurk, MA McKillop, McMullan, McShane, Nicholl, Stirling, Storey

The Director of Corporate Services/Deputy Chief Executive asked Elected Members to bear in mind that the meeting was quorate by one Elected Member.

## **3. DECLARATION OF MEMBERS' INTERESTS**

Alderman Knight-McQuillan declared an interest in Item 12 – Minutes of Corporate Policy and Resources Committee Meeting, Minute Item 8 - ODHR & Finance Policies and Procedures. Having declared an interest Alderman Knight-McQuillan left the Chamber during consideration of the Item.

\* **Councillor Watson joined the meeting at 7.05pm.**

## **4. DEPUTATION – COLERAINE BUSINESS IMPROVEMENT DISTRICT (BID) – MR IAN DONAGHEY, MBE – CHAIR COLERAINE BID AND MR JAMIE HAMILL – COLERAINE BID MANAGER, IN ATTENDANCE**

The Mayor invited Coleraine BID Chair and Coleraine BID Manager to address Council.

Coleraine BID Chair said they were in attendance at the request of the Leisure and Development Committee, following previous paperwork submissions on 18<sup>th</sup> June, with the intention to present further information and to confirm their request for an extension to the current Council funding up to September 2024, £24,506k which will cover salary and office costs - breakdown is £18,861k for salary and £5,825k of which £3,825k is for ballot costs.

Coleraine BID Chair outlined the relationship of BID and Council from inception. He advised that in 2013 Town Teams were established as partners of Interreg 4 Programme to establish BID's. in NI in 2016, Coleraine Town Team agreed to establish BID with support from Causeway Coast and Glens Borough Council and Department for Communities (DfC) and in 2018 a ballot produced a positive result and 5-year plan with a budget of £38k per annum.

In financial terms Coleraine BID Chair said that BID was grateful for Council support and the assistance given from the Town and Village Manager for the past eleven years, without which, support would not have been possible with almost £200,000 raised in levying over last five years, alongside an annual £38,000 from Council.

Coleraine BID Chair said there was a lack of knowledge of BID deliverability and advised Elected Members that BID make reports (verbal and written) to Coleraine Town Team meetings six times yearly and a report was also circulated to Elected Members.

Coleraine BID Manager presented a short video, after which he referred to the three main themes which were Influence, Connect and Experience.

The Mayor invited questions from Elected Members.

Alderman Callan posed questions to the representatives, following which, they provided clarification as follows:

- Expenditure and KPI's were measured annually and were within audited accounts;
- Coleraine BID had changed its priorities over 5 years, with adaptations as it was business led;
- BID will be bringing a new plan to Council to ballot in September, when businesses will determine success;
- One major retailer (M&S) quoted that, "We need BID more now than ever" and advised that this retailer pays a considerable BID levy;
- Individual businesses each had a vote;
- The threshold for levy payers was adjusted, as initially everyone paid £50 annually which proved not to be workable, the BID threshold increasing to reduce the number of payers from 633 levy payers to 262 – this will result in a reduction of recoverable costs;
- All reports are on the website in usable PDF format;
- The geographic BID area has changed as previously this included ASDA but now only extends to The Lodge Hotel;
- It was useful to have funding from Council as BID can apply all of £200k to projects;
- The net ratable value in BID area is under £12.5m and BID were asking Council for £40k;
- Accounts and KPI's are managed by the Board, permission would be required to share this information;
- Public Accounts were available at Companies House;



- A Survey is undertaken after a project in order to determine satisfaction and success. Street Beat, in association with PSNI, initiated as a result of shoplifting, after which, a survey was circulated to all members using a communication tool called Basecamp accessible by BID members;
- BID were currently consulting with its members on the 5-year Plan Strategy, with a consultation opportunity for Elected Members;
- The next 5-year plan could pivot with main themes remaining the same with projects potentially changing;
- BID was lead by local businesses for local businesses.

Alderman Fielding stated he had experienced a good footfall at the family run events. Coleraine BID Chair agreed that family events enhanced business but that there was only one Council organised event annually, the Christmas Switch-On, a matter he stated he had discussed with the Chief Executive.

Coleraine BID Chair raised the matter of press headlines reporting on businesses in Coleraine closing, he clarified that of the four businesses closing in Coleraine recently, only one was due to footfall and pointed out that six businesses were opening in July, that vacancy rates in Coleraine were one of the lowest in Causeway Coast and Glens Borough Council. Coleraine BID Chair confirmed that retailers were in the main in support of BID and seen the benefits realised.

Councillor Watton and Alderman Boyle referred to the Town Team meetings, clarifying that the information which was made available including KPI's, footfall and Minutes and referred to discussions which took place at these meetings and implored other Elected Members to attend them. They also applauded the special events which were organised and welcomed the opportunity to fund this work.

Councillor Willson referred to successful Council organised events and spoke of the need for collaboration to initiate change and be proactive. Councillor Wilson raised the issue of car parking and accessibility to the town centre via public transport and said that discussion around car parking and infrastructure for the four main towns should take place in the Council Chamber and include relevant stakeholders. Councillor Wilson spoke of the impact of online shopping on local retailing, which, he stated, had increased year on year.

Coleraine BID Chair advised that the Coleraine Town Forum, for the past eleven years had engagement with stakeholders including PSNI, Northern Regional College (NRC), local Churches and Department for Infrastructure (Dfi).

The Mayor thanked I Donaghey and J Hamill for their attendance and the presentation.

**I Donaghey and J Hamill left the Chamber at 7.50 pm.**

**5. MINUTES OF THE ANNUAL MEETING HELD MONDAY 3 JUNE 2024**

Copy, previously circulated.

**RESOLVED** – That the Minutes of The Annual Meeting held Monday 3 June 2024 were confirmed as a correct record.

**6. MINUTES OF THE COUNCIL MEETING HELD TUESDAY 4 JUNE 2024**

Copy previously circulated.

**RESOLVED** – That the Minutes of the Council Meeting held Tuesday 4 June 2024 were confirmed as a correct record.

**7. MINUTES OF PLANNING COMMITTEE MEETING HELD WEDNESDAY 22 MAY 2024**

Copy, previously circulated.

**RESOLVED** – That the Minutes of the Planning Committee Meeting held Wednesday 22 May 2024 were received and noted.

**8. MINUTES OF ENVIRONMENTAL SERVICES COMMITTEE MEETING HELD TUESDAY 11 JUNE 2024**

Copy, previously circulated.

**Matters Arising**

**8.1 Point of Accuracy – Concessionary Trading (Minute Item 25.1)**

Councillor McCully requested on behalf of Councillor Kane that the Minutes be amended to reflect that his question was not about the independence of the Auctioneer but rather the process through which potential bidders first applied to Council.

**8.2 Concessionary Trading (Minute Item 25.1)**

Alderman Callan expressed concern around the Planning element of the Concessionary Trading. Alderman Callan said that a Planning Meeting should be scheduled for July in order for the Concessionary Trading related and other applications to be considered and referred to a lack of engagement and concern that Elected Members, unable to attend Mandatory training could not be accommodated until 14<sup>th</sup> August 2024. Alderman Callan said that in his view, this was the first instance of planning applications not being considered in the light of this type of Election.

Councillor Watton concurred with Alderman Callan saying that while he understood the Planning Meeting was not quorate there was evidence that some Elected Members could have been in attendance at around 11.00am and that there was no reason that some applications could not have been included on the Agenda as had no relevance to Purdah.

The Director of Corporate Services/Deputy Chief Executive advised that all applications which would ordinarily have been scheduled for the Planning Committee Meeting were Contentious Applications and clarified that Senior Management Team had acted on Legal Advice when reaching a decision not to schedule applications at this months' Planning Committee Meeting.

The Director of Corporate Services/Deputy Chief Executive said that all of the applications were contentious and advised the Senior Management Team had not taken the decision lightly, sought Legal Advice and that Council Legal representation was in attendance.

Alderman Callan asked if consideration had been given to the decision that other Council's had taken, he referred to the backlog of Planning Applications and asked whether consideration had been given to tabling a meeting after the Election.

Councillor Holmes said that Council's own Planning applications should not be categorised as Contentious.

The Mayor ruled that in order for Legal Advice to be provided in respect of comments from Elected Members, the meeting would need to move forward, '*In Committee*'

#### **MOTION TO PROCEED '*IN COMMITTEE*'**

Proposed by Councillor Holmes  
Seconded by Councillor Wilson and

**RESOLVED** – that Council move '*In Committee*'.

\* **Press left the meeting at 8.05 pm.**

***The information contained in the following item is restricted in accordance with Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014.***

The Mayor invited the Council Solicitor to address Elected Members.

The Council Solicitor provided Advice surrounding consideration of Planning applications due to political sensitivity around the Election and referred to NILGA period of heightened sensitivity Guidance provided to Council.

Alderman Callan spoke of the lack of consultation with Elected Members in respect of the decision making process.

Proposed by Alderman Callan  
Seconded by Alderman S McKillop

- that Council hold a July Planning Committee meeting, to deal with non-contentious Planning Applications to help alleviate the backlog.

At the request of Councillor Callaghan, the Director of Environmental Services advised of the status of Concessionary Trading related Planning applications and advised that the decision reached by the Environmental Services Committee meeting once ratified, was against the advice given by the Legal advisor and himself.

The Director of Corporate Services/Deputy Chief Executive provided a summary of the reasoning for the decision reached, referred to NILGA period of heightened sensitivity guidance and associated challenges and risks of including a Schedule of Applications, she clarified there was no formal code of practice.

The Director of Corporate Services/Deputy Chief Executive said that to table a meeting in July would be difficult due to scheduled staff leave. The Council Solicitor advised Elected Members that to schedule a meeting in July was not in keeping with the Planning protocol, unavailability of Agents and Architects and cautioned around the potential of consequences, including challenge.

In response to Alderman Callan, the Director of Corporate Services/Deputy Chief Executive advised the date offered for training to new Planning Committee Members was the first available. Alderman Callan suggested seeking training elsewhere. The Council Solicitor provided Legal Advice surrounding this course of action.

Alderman Boyle commented that two Planning Committee members had not been trained. Alderman Fielding suggested that non-contentious applications could have been scheduled at a July meeting.

Councillor Peacock said she was concerned at the potential for challenge if a meeting was scheduled in July.

Alderman Fielding requested a recess.

The Mayor declared a recess at 8.35 pm.

\* **The meeting reconvened at 8.45 pm.**

When the meeting resumed The Deputy Chief Executive/Director of Corporate Services reminded Members of the following:

*In light of the period of heightened sensitivity, and NILGA guidance, a number of options were considered in terms of Agenda Items in relation to the June Planning committee, taking into account*

- a) *Contentious decisions – those recommended for refusal, or approval with objections (highly sensitive/Politically contentious)*
- b) *Parties involved in Planning applications also standing for Election, a number of MP's have made representations on applications*
- c) *Elected Members within Planning committee standing in the Election*
- d) *NILGA Guidance – previous local elections, no contentious applications proceed to Committee for determination in June*
- e) *Assessment of challenge and risk, enhanced scrutiny during the pre-election period to ensure that decisions made can not be seen as attempting to gain political advantage or perceived as seeking to influence public opinion in an area.*

*SMT discussed and considered the options (on 17<sup>th</sup> June), taking into account legal advice, Standing Orders, NILGA guidance, reasonableness etc and agreed that the Planning Committee would continue in June, without the schedule of applications agenda item, and these applications would be scheduled on the Agenda at the next Planning Committee meeting in August. This option presented the least risk in terms of minimising risk and challenge.*

*It is regrettable that this information was not communicated to Elected Members in advance. It is recommended going forward, interpretation and application of the guidance is communicated in advance to Members.*

*There is currently no corresponding legislation like the English legislation governing publicity and council activity during pre-election periods and no formal Codes of Practice have been published. The NILGA Guidance is the only available advice and is therefore a material consideration to be taken into account in the decision-making process.*

The Council Solicitor said that in order to proceed in accordance with the proposal a vote would be required to suspend Standing Orders as per 5.1 of the Planning Committee Protocol.

Based on the Legal Advice, Alderman Callan withdrew his proposal and referred to the lack of engagement and discussion with Group Leads and Planning Committee Members in respect of this matter.

Proposed by Alderman Callan  
Seconded by Councillor Holmes and

**RESOLVED**– that a report be brought to Corporate Policy and Resources Committee on how Council business will be conducted during a period of heightened sensitivity.

**MOTION TO PROCEED ‘IN PUBLIC’**

Proposed by Councillor J McAuley  
Seconded by Councillor Wilson and

**RESOLVED** – That Council move ‘*In Public*’.

\* **Press rejoined the meeting at 8.50pm.**

**8.3 Adoption of the Minutes**

Proposed by Councillor J McAuley  
Seconded by Councillor Holmes

**RESOLVED** – that the Minutes of the Environmental Services Committee Meeting held Tuesday 11 June 2024 were adopted and recommendations therein approved, including Point of Accuracy at 8.1 above.

**9. MINUTES OF AUDIT COMMITTEE MEETING HELD WEDNESDAY 12 JUNE RECONVENED ON WEDNESDAY 19 JUNE 2024**

Copy, previously circulated.

Proposed by Councillor J McAuley  
Seconded by Councillor Watton and

**RESOLVED** – that the Minutes of the Audit Committee Meeting held Wednesday 12 June 2024 reconvened on Wednesday 19 June 2024 were adopted and recommendations therein approved.

**10. MINUTES OF FINANCE COMMITTEE MEETING HELD THURSDAY 13 JUNE 2024**

Copy, previously circulated.

Proposed by Councillor Huggins  
Seconded by Alderman S McKillop and

**RESOLVED** – that the Minutes of the Finance Committee Meeting held Thursday 13 June 2024 were adopted and recommendations therein approved.

## **11. MINUTES OF LEISURE AND DEVELOPMENT COMMITTEE MEETING HELD TUESDAY 18 JUNE 2024**

Copy, previously circulated.

### **Matters Arising**

#### **11.1 Coleraine Business Improvement District Funding (Item 14)**

The Director of Leisure and Development advised that a decision was required in the light of the presentation from Coleraine Business Improvement District request for funding extension.

Councillor McCully said that the Alliance position had remained unchanged and that he wished to endorse the work of BID.

Alderman Callan said he welcomed the reassurance provided by the presentation from BID and looked forward to further information regarding KPI's and budgets.

Proposed by Councillor McCully  
Seconded by Alderman Callan and

**RESOLVED** - that the funding support for Coleraine BID is extended as proposed for an additional six months and that additional costs for the renewal process are also covered to a total of £24,506.96.

#### **11.2 Festive Fund Grant Awards (Minute Item 10)**

Councillor Wallace queried the statistical information regarding settlements which resulted in one of the applicants not meeting the criteria and said that he believed the decision was based on the 2011 Census which was out of date.

The Director of Leisure and Development agreed to discuss the validity of the application with the Funding Unit Manager and get back to Councillor Wallace.

#### **11.3 Adoption of the Minutes**

Proposed by Councillor Holmes  
Seconded by Councillor McCully and

**RESOLVED** - that the Minutes of the Leisure and Development Committee Meeting held on 18 June 2024 were adopted and recommendations therein approved including resolution at Item 11.1 above.

## **12. MINUTES OF CORPORATE POLICY AND RESOURCES COMMITTEE MEETING HELD TUESDAY 25 JUNE 2024**

Copy, previously circulated.

### **Matters Arising**

- \* **Having declared an interest, Alderman Knight-McQuillan left the Chamber at 9.05 pm during consideration of this Item.**

### **12.1 ODHR & Finance Policies and Procedures (Item 8)**

The Director of Corporate Services/Deputy Chief Executive said that in light of the split decision and the Chair voting to abstain, a decision had been deferred to this meeting. The Director of Corporate Services/Deputy Chief Executive referred to ODHR and Finance policies and procedures which were closely interrelated and said a decision was required in relation to the multiplier.

Proposed by Councillor Peacock  
Seconded by Councillor Watton

- That Council approve 'the multiplier' of '3.46 for both policies; that the Trade Unions had agreed that and recommend that Council approve the 2 policies and procedures for approval.

Councillor Watton said that there was unfairness across the geographic locations and wished to support 3.46 across the board.

Alderman Fielding said that 2.6% was in keeping with Local Government sector and considering the 4 multipliers currently being applied to the four legacy Councils as an average, this was the outcome and said the figure was still higher than two of the legacy Council's. Alderman Fielding said this was comparable to the Education and Library Board and felt that this figure ensured a level playing field and would be an equitable arrangement.

Councillor Holmes said that potential costs for redundancy would be more expensive with a higher multiplier being applied.



### Amendment

Proposed by Alderman Fielding

Seconded by Alderman Callan

- that Council approve 'the multiplier' of '2.6' for both policies; that the Trade Unions had agreed that and recommend that Council approve the 2 policies and procedures for approval.

Councillor McCully requested a Recorded Vote.

The Mayor put the Amendment to the Council to the vote.

13 Members vote For, 8 Members voted Against, 0 Members Abstained.

The Chair declared the Amendment Carried.

**RESOLVED** - that Council approve 'the multiplier' of '2.6' for both policies; that the Trade Unions had agreed and recommend that Council approve the 2 policies and procedures for approval.

### Recorded Vote Table

|             |   |
|-------------|---|
| For (13)    | Alderman Callan, Fielding, Hunter, S McKillop, Scott                                |
|             | Councillor Callaghan, Holmes, Huggins, Kennedy, J McAuley, Wallace, Wilson, Wisener |
| Against (8) | Alderman Boyle  |
|             | Councillor S Chivers, McCully, McQuillan, Peacock, Schenning, Watson, Watton        |

\* **Alderman Knight-McQuillan returned to the Chamber at 9.10 pm**

## **12.2 Adoption of the Minutes**

Proposed by Alderman Knight-McQuillan

Seconded by Councillor Peacock and

**RESOLVED** – that the Minutes of the Corporate Policy and Resources Committee Meeting held Tuesday 25 June are adopted and recommendations therein approved including recommendation at 12.1 above.

## **13. MATTERS FOR REPORTING TO THE PARTNERSHIP PANEL**

There were no matters for Reporting to the Partnership Panel.

## 14. CONFERENCES

There were no conferences.

## 15. CORRESPONDENCE

Correspondence report, previously circulated, presented as read by the Director of Corporate Services/Deputy Chief Executive.

The purpose of the report is to present correspondence for Members' consideration.

The following correspondence has been received:

- i) **Councillor Dominic Molloy, Chair, Mid Ulster District Council, 29<sup>th</sup> May 2024**  
(copy previously circulated)

### **Extract**

*Council at a recent Policy and Resources Committee meeting received a presentation from Northern Ireland Public Services Alliance (NIPSA) in relation to the pay and grading review of non-teaching staff in the education sector.*

*Members agreed at the meeting that a request would be forwarded to encourage other councils to invite NIPSA to present on the matter which is impacting constituents throughout all districts.*

*I would ask that you bring this request to Council for consideration.*

- ii) **Sean O'Connell & Leanne McCormick, Co-chairs, Truth Recovery Independent Panel, Interim Report, 31<sup>st</sup> May 2024 (copy previously circulated)**

### **Extract**

*We are delighted to attach a copy of the Truth Recovery Independent Panel's Interim Report.*

*The 10-person Independent Panel, appointed by The Executive Office (TEO) in April 2023, is tasked with investigating Mother and Baby Institutions, Magdalene Laundries and Workhouses here, and their pathways and practices, as part of the Truth Recovery Programme led by TEO.*

*The Report outlines the Panel's key achievements in the first twelve months of our two-year tenure and next steps for the forthcoming year. The Report also includes a number of recommendations we have made to Ministers.*

### **Recommendation**

**It is recommended** that Council consider the correspondence.

Council NOTED the Correspondence Items (i) - (ii).

## 16. CONSULTATION SCHEDULE

Consultation schedule, previously circulated, presented as read by the Chief Executive.

Open Consultations:

- Ulster University Equality - Screening of new and revised policies – submission by 5 July 2024
- Department for Communities Consultation on Disability Benefits System – submission by 22 July 2024
- Department for the Economy Consultation on a proposal for primary legislation to resolve issues in regard to the Department for the Economy’s financial powers – submission by 1 August 2024
- Department for the Economy - Call for Evidence on ‘Developing Biomethane Production in Northern Ireland – submission by 9 August 2024
- Department for Communities - Public consultation launched on £20k threshold for Charities in NI – submission by 11 August 2024
- Department for the Economy Consultation on proposed new Bill to allow the Utility Regulator to support the Department through the provision of advice, information and assistance in fulfilling obligations under the Climate Change (NI) Act 2022 – submission by 16 August 2024
- Department of Health Equality Impact Assessment of the 2024-25 Budget Outcome for the Department of Health – submission by 29 August 2024
- Department of Finance NIXE Guide: Supporting Carers

**RESOLVED** – that Council note the Consultation Schedule.

## 17. SEAL DOCUMENTS

Members were advised of the undernoted items for signing and sealing by Council, approval having been previously granted and all necessary legislative requirements being met.

- (i) Grave Registry Certificates, No’s 5800 to 5812 inclusive;
- (ii) Commercial Lease, Carrick Dhu Caravan Park Café and Shop, Ballyreagh Road, Portrush – Causeway Coast and Glens Borough Council and Andrew Girvan t/a Huckleberrys (Ref L&P SC 240207/CP&R 240227/CM 240305) (Retrospective)

- (iii) Licence Agreement For Temporary use of Council Lands In connection with The North West 200 – 2024 – Causeway Coast and Glens Borough Council and Coleraine and District Motor Club Limited (Ref L&P SC 240306 /CP&R 240321/CM 240326) (Retrospective)
- (iv) Commercial Lease, Glenariff Beach Café – Causeway Coast and Glens Borough Council and Eimhear McGrath (Ref L&P SC 240501/CP&R 240528/CM 240604)
- (v) Renewal of Commercial Lease, Jenó's Chip Shop, Carrick Dhu Caravan Park, Ballyreagh Road, Portrush – Causeway Coast and Glens Borough Council and Michael McGinn
- (vi) Form 10 Transfer of Land at Blackburn Path, Limavady from Northern Ireland Housing Executive (NIHE) and Department for Infrastructure (DfI) to Causeway Coast and Glens Borough Council (Ref 240601/CP&R 240625/CM 240627)

Proposed by Councillor Callaghan  
Seconded by Alderman Callan and

**RESOLVED** – that the Sealing of documents, as listed, be approved (Items i-vi).

At the request of Alderman Callan, the Director of Corporate Services/Deputy Chief Executive agreed to forward information in relation to Item (vi) Form 10 Transfer of Land at Blackburn Path, Limavady.

#### **18 . NOTICE OF MOTION PROPOSED BY ALDERMAN MCAULEY, SECONDED BY COUNCILLOR STOREY**

*Following the historic achievements of Michael Dunlop at the 2024 Isle of Man TT, it is hereby proposed that Causeway Coast & Glens Borough Council suitably recognise Michael on his return home with an event in Ballymoney such as a Homecoming Parade and Reception, and also that we consider naming one of the Council Buildings or Streets in his hometown to create a lasting tribute to this remarkable local sportsman.*

The Mayor ruled the Notice of Motion would be considered at this meeting and invited Councillor Kennedy and Councillor Wallace to speak, in the absence of Alderman J McAuley and Councillor Storey.

Councillor Kennedy spoke of the significance of this Notice of Motion and how the Dunlop name was synonymous with Ballymoney and advised Elected Members that the late Joey Dunlop was 5 times World Champion and had a record of 26 TT wins.

Councillor Kennedy said that Michael Dunlop had now achieved 29 TT wins, was known for his achievements across these Islands and the World and was probably

the most talented road racer out of Ireland. Councillor Kennedy stated that , despite the tragedies suffered by the family that his bravery, talent and commitment were commendable and agreed with the Notice of Motion.

Councillor Wallace thanked Alderman McAuley and Councillor Storey for allowing him to speak on the Notice of Motion. Councillor Wallace stated how the Dunlop name was synonymous with Ballymoney and was known across the World, he found Michael Dunlop to be pleasant and humble, and that what he had achieved was nothing short of remarkable.

Councillor Peacock said she reiterated what had been said previously and referred to Michael Dunlop's achievements saying he was an Ambassador for the area.

All Elected Members were in agreement.

**RESOLVED** – that Council Support The Notice of Motion.

**19. NOTICE OF MOTION PROPOSED BY COUNCILLOR HUGGINS, SECONDED BY ALDERMAN KNIGHT-MCQUILLAN**

*8th May 2025 will be the 80 year anniversary of VE Day where Nazi Germany officially surrendered, and World War 2 came to an end in Europe. I propose that Causeway Coast and Glens Borough Council organise and host a programme of events fitting to commemorate Victory in Europe Day on Thu 8th May 2025 - a programme that should be a spectacular celebration as well as remembering those who gave their all for all of us.*

The Mayor advised the Notice of Motion would be referred to the Corporate Policy and Resources Committee meeting.

**MOTION TO PROCEED 'IN COMMITTEE'**

Proposed by Councillor Peacock  
Seconded by Councillor Watson and

**RESOLVED** – that Council move 'In Committee'.

\* **Press left the meeting at 9.15 pm.**

***The information contained in the following item is restricted in accordance with Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014.***

## 20. LEISURE AND DEVELOPMENT REPORT

### 20.1 Council Managed Events 2024/25, External Services Procurement for Northern Ireland International Air Show'

Confidential report, by virtue of paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014, previously circulated, was presented by the Head of Tourism and Recreation.

#### **Purpose of Report**

The purpose of this report is to seek Elected Members approval for the procurement of a specialist technical services event supplier and event stewarding company for the annual NI International Air Show held 7 & 8 September 2024.

The confidential report detailed the following information:

- Background
- New procurement includes
- Procurement Process
- Technical Services for the NI International Air Show
- Assessment details
- Stewarding & Security Services for the NI International Air Show
- Assessment details

#### **Recommendation**

Council is asked to approve the appointment of the following to suppliers to deliver on services required for the NI International Air Show 7 & 8 September 2024:

- APT Entertainment & Event Solutions to provide Technical Services for the NI International Air Show at a cost of £16,500 + VAT.
- Eventsec to provide Stewarding & Security Services for the NI International Air Show at a cost of £27,108.11 + VAT.

Proposed by Councillor Wilson  
Seconded by Alderman Callan and

**RESOLVED** - that Council approve the appointment of the following two suppliers to deliver on services required for the NI International Air Show 7 & 8 September 2024:

APT Entertainment & Event Solutions to provide Technical Services for the NI International Air Show at a cost of £16,500 + VAT.;

Eventsec to provide Stewarding & Security Services for the NI International Air Show at a cost of £27,108.11 + VAT.

## **21. MINUTES OF LEISURE AND DEVELOPMENT COMMITTEE MEETING HELD TUESDAY 28 JUNE 2024**

### **Matters Arising 'In Committee'**

**21.1** Any other relevant business notified in accordance with Standing Order 12. (o)

#### **Enterprise Zone (Councillor Holmes) (Minute Item 31 (ii))**

Councillor Holmes spoke of his disappointment that a Company interested in the Coleraine Enterprise Zone had sought a different option due to bureaucracy they faced with Council processes.

Alderman Boyle referred to discussion at Group Lead Meetings in reference to some of the slow processes experienced and minutes of same, which Councillor Holmes said he had not had sight of.

Councillor Peacock, referring to the business which Councillor Holmes raised, said that she felt that they wished to move at pace and Council policies could not accommodate.

The Director of Leisure and Development agreed to speak with Councillor Holmes outside of the meeting.

Councillor Holmes asked if special measures introduced by the Department for Communities could be lifted, the Director of Corporate Services/Deputy Chief Executive advised that recommendations made at Land and Property Sub Committee had to be agreed at Corporate Policy and Resources Committee meeting and ratified at Full Council. The Director of Corporate Services/Deputy Chief Executive reminded Elected Members of the 103 recommendations to Council being progressed through the Transformation Implementation Oversight Panel as outworkings of the Extraordinary Audit.

The Director of Corporate Services/Deputy Chief Executive spoke of the Scheme of Delegation Policies and Procedures for the Land and Property Sub Committee, which were currently under review and reporting to Land and Property Sub Committee in September.

**22. MINUTES OF AUDIT COMMITTEE MEETING HELD WEDNESDAY 12 JUNE  
RECONVENED WEDNESDAY 19 JUNE 2024**

**Matters Arising ‘In Committee’**

**22.1 Appointment of Independent Investigator (Item 19)**

The Director of Corporate Services/Deputy Chief Executive said that she had agreed at the Audit Committee Meeting to provide a further update to Elected Members and re-read the statement read by the Internal Audit and Risk Manager at the Audit Committee meeting.

The Director of Corporate Services/Deputy Chief Executive outlined a timeline of a matter in accordance with the Anti-Fraud, Bribery and Corruption Policy.

Councillor Wilson spoke of how unfortunate negative press coverage had been and thanked the Director of Corporate Services/Deputy Chief Executive and staff for the work undertaken to date.

Alderman Callan thanked the Director of Corporate Services/Deputy Chief Executive for the report.

**MOTION TO PROCEED ‘IN PUBLIC’**

Proposed by Alderman Knight-McQuillan

Seconded by Councillor Watton and

**AGREED** – to recommend that Committee move ‘In Public’.

This being all the business, The Mayor thanked everyone for their attendance and the meeting concluded at 9.40 pm.

---

Mayor



UNCONFIRMED